

**TOLLAND BOARD OF EDUCATION**

Hicks Municipal Center

Council Chambers

Tolland, CT 06084

REGULAR MEETING

7:30 – 10:00 P.M.

**VISION STATEMENT**

*To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.*

**2018-2019 GOALS**

- *Support and encourage specialized programs that can serve as alternatives to outplacement*
- *Support and encourage the development of tuition programs*
- *Support the implementation of Mastery Learning and Responsive Education initiatives*
- *Support and encourage Curriculum Development, and Teaching & Learning best practice*
- *Engage in the Strategic Prevention Framework*
- *Engage the Superintendent to explore and research shared service opportunities*
- *Engage Town, State, and Federal officials to discuss and advocate for education*
- *Foster the continued development of instructional technology*

**AGENDA**

January 23, 2019

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

- Regular Meeting – January 9, 2019

C. PUBLIC PARTICIPATION (2 minute limit)

*The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.*

D. CORRESPONDENCE

E. POINTS OF INFORMATION

F. STUDENT REPRESENTATIVES' REPORT – Fisher Thompson and Summer Zahid

G. SUPERINTENDENT'S REPORT

- G.1 Obsolete and Surplus Equipment
- G.2 TMS Partial Roof Replacement Project
- G.3 Update on Birch Grove Primary School Foundation
- G.4 2019-2020 Budget
- G.5 Letter to Legislators
- G.6 Board Email Update (no attachment)

H. COMMITTEE & LIAISON REPORTS

I. CHAIRPERSON'S REPORT

J. BOARD ACTION

K. PUBLIC PARTICIPATION (2-minute limit)

*Comments must be limited to items on this agenda.*

L. POINTS OF INFORMATION

Town Council Meeting – January 8, 2019

Monthly Financial Report (From the January 9, 2019 Board meeting)

M. FUTURE

N. NEW BUSINESS

O. ADJOURNMENT

## TOLLAND BOARD OF EDUCATION

Hicks Municipal Center  
Council Chambers  
Tolland, CT 06084

REGULAR MEETING – January 9, 2019

Members Present: Ms. Colleen Yudichak, Chair; Ms. Karen Moran, Vice Chair; Ms. Michelle Harrold, Secretary; Ms. Jane Pasini, Ms. Christina Plourd, Mr. Bob Pagoni, Mr. Jeff Schroeder, and Ms. Kate Howard-Bender (arrived at 7:49PM)

Members Absent: Mr. Sam Adlerstein

Administrators Present: Dr. Walter Willett, Superintendent of Schools, Mr. Mark McLaughlin, Business Director

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ms. Yudichak called the meeting to order at 7:33PM. The Pledge of Allegiance was recited. *TPS Business Academy*, a video from the Tolland Public Schools television series, was presented.

B. APPROVAL OF MINUTES

- Regular Meeting – December 12, 2018

Mr. Schroeder motioned to adopt the minutes of the December 12<sup>th</sup> meeting. Mr. Pagoni seconded the motion. All were in favor. Motion carried.

C. PUBLIC PARTICIPATION

Deidre Goldsmith, 21 Marlboro Glade, thanked the Board for all it does for the students in Tolland. It is very much appreciated. She explained that she understands that the draft for the 2019/20 school year budget does not include funding for a curriculum coordinator. This is not an extra position and all school districts in CT that are similar to the size of Tolland have someone whose primary responsibility is curriculum coordinator. Some districts have a superintendent and an assistant superintendent and the latter is responsible for curriculum coordination. Ms. Goldsmith is worried about the implications of this decision. According to the CT State Department of Education, who Ms. Goldsmith consulted, it is highly unusual that a district of Tolland's size would assign the duties of a curriculum coordinator to a superintendent. The typical responsibilities of a superintendent do not align or overlap with those of a curriculum coordinator. Ms. Goldsmith noted that she brought this up over a year ago at a Board meeting and some members of the Board expressed that they felt the same way so it seems strange that the district is possibly going to plan for this. She is unsure that the superintendent's job description includes the job description of a curriculum coordinator within it. If Dr. Willett were to suddenly leave, the district would be in the position of looking for two higher level administrative positions. She feels a "dangerous game" is being played by not reinstating a curriculum coordinator. Lastly, while Dr. Willett is an excellent Superintendent, she does not know if he feels it is reasonable for him to wear both hats and that possibly a role is being compromised. The budget is being set for 2019/20 and the district is entering the self-reflection phase of the NEASC high school accreditation process in 2022. Ms. Goldsmith is worried about "kicking the can down the road" into the next few years. By 2022 they may have already "burnt out our current Superintendent" and be forced to deal with how the district is



being set up. The students in Tolland deserve a full time curriculum coordinator and a superintendent who is dedicated to the one role.

D. CORRESPONDENCE

- e-mail requesting that the link to the budget be moved to another location on the website
- e-mail regarding the current budget (2018/19) and what is causing Salaries to be over budget

E. POINTS OF INFORMATION

Mr. Pagoni invited Ms. Goldsmith or anyone else to reach out to the Board with any suggestions about how to get the money for the position. He has always supported that the Superintendent cannot do everything and would like to hear any suggestions of what can be cut to make it happen as something has to give. If the money is available, having this position would be one of the first things he would want to do.

Ms. Moran explained that the process for this evening is for the Superintendent to present his proposed budget to the Board. At the upcoming Community Budget Workshop (January 16<sup>th</sup>, 7:30PM, Tolland Public Library – Program Room) Dr. Willett will present the budget to the public in an open forum and address questions. (The Community Budget Workshop was originally scheduled for 7PM but was changed to 7:30PM by the Board this evening at the request of a Board member due to an event at TMS). Ms. Moran invited the public's participation. She added that a Community Budget Workshop was held on Monday where the basics of the budget were discussed and thinks it would be premature at this point to say to look for money.

Dr. Willett noted that the position being discussed is in the 2019/20 budget. It was added after discussion with community members. Specifically, it is the position Director of Teaching and Learning (aka Director of Curriculum).

Ms. Harrold inquired about the e-mail received regarding what is causing Salaries to be over budget this fiscal year. Dr. Willett explained that he will respond to the individual but it includes things like the Pupil Services Supervisor, paraprofessionals, and a nurse. A combination of LEAP and IEP: personnel were needed for the district. He will review this in more detail as the budget is discussed since it does play into the strategy of bringing the LEAP program online. The program's cost is covered with tuition savings and having an excellent program is one of the Board's multi-year plans.

F. STUDENT REPRESENTATIVES' REPORT – Fisher Thompson & Summer Zahid

- Ugly Sweater Day was a success
- Winter Assemblies went very well
- Eastern Regionals through CMEA took place this past weekend for the high school
- A PSAT score discussion was held yesterday during Advisory
- Semester closes after finals on Friday, January 18<sup>th</sup> and Tuesday, January 22<sup>nd</sup>
- Mid-semester Day at THS is January 23<sup>rd</sup>

G. SUPERINTENDENT'S REPORT

G.1. Monthly Financial Report (no enclosure)

Dr. Willett reviewed attachment G.1.

The December 2018 financial report shows an available balance of \$1,592,735 or 4.02% of the BOE's current budget.

G.2. 2019-2020 Proposed Budget (no enclosure)

Dr. Willett explained the budget process. The superintendent presents a proposed budget in early January to the Board. The Board analyzes reviews, discusses, and makes additions/deletions. The document is voted upon and adopted by the Board of Education and then presented to the Town Manager and becomes part of the Town's budget process.

The budget will be available online this evening as an electronic document that will be fully linked. The document may be found at <http://www.tolland.k12.ct.us/> by clicking "Budget" in the red navigation bar. Links to the electronic document as well as related items are available. Note: Some of the links in the document will only work if the file is downloaded.

Dr. Willett reviewed the structure of the document including the table of contents, vision statement, introduction (overview, highlights, initiatives, objectives, and accomplishments), data points, grants, object budget information, budget composition, personnel/staffing, enrollment, technology, transportation, UISF, tuition information, special education, and appendix.

The Superintendent's proposed budget is \$40,877,261 representing an increase of 3.11% over FY19.

Dr. Willett addressed RTI and SRBI initiatives where the staff is almost being doubled without additional hires by leveraging retirements and transfers. This program was one of the Board's objectives, is needed in the district, and provides a reading academy program to support students in K-12.

Dr. Willett explained that the Director of Teaching and Learning position could be in the role of Assistant Superintendent. This would allow the district to possibly have someone, in addition to the Superintendent, outside of the bargaining units as well. Further, the addition of a .5 position for World Language will allow them to expand the program.

The district's accomplishments include reductions in outplacements and attrition.

Dr. Willett noted that the proposed budget continues to achieve the goals of the Board and is responsive to what has been stated in the Community Workshops and BOE meetings. It is a modest budget that achieves the objectives and is responsive to the district's needs.

A discussion took place and included the following items:

- Consistency issues and ensuring students are ready when they are freshmen for World Language II
- The 1:1 Technology request is in the Educational Reserve Fund Request



- The overall staff increase is 1.5 (1 administrator and .5 Spanish teacher)
- The salary increase is due to contractual obligations and the carryover of budgeted salaries from this year but it is mitigated by tuition and other savings. The data page shows the district's salaries in comparison to others in the DRG and county.
- The comprehensive list of items needed by the district that was presented in the Community Workshop (December 19<sup>th</sup>) is online and was recommended as a starting point.
- SRBI and RTI needs, a state requirement, are addressed
- Dr. Willett is researching partnership opportunities that would provide mental health services in exchange for space.
- A link to submit questions (Budget Question Form) is available on the budget page.
- The Board's obligation is to have an Adopted Budget
- Certified Salaries – 1.5 positions are being added yet the increase is \$1.4M – this includes things like nurses and special education positions; a shift has been made to provide excellent opportunities to reduce outplacement; over the last few years the district's budgets have been historically low and this is possible due to the programmatic changes; savings is being realized by tuition; it would be expected that there would be an increase on one side that will be offset by tuition; positions such as nurses are hired for a special education purpose but these positions benefit the entire district; the district is in a strong position to reduce outplacements and create pathways; significant benefits from LEAP and other programs are growing and will have positive effects over the coming years
- The district's strategy of having permanent substitutes has been paying off but has not completely solved the problem.

H. COMMITTEE AND LIAISON REPORTS

Finance and Facilities – discussions took place regarding transportation, the crumbling foundation at Birch Grove, the Education Reserve Fund

Town Council – approval of the CIRMA distribution; discussions included the Board workshops, the crumbling foundation at Birch Grove in regard to debt service and options for reviewing options, rotations for Town Council members to attend Board meetings

CABE – Legislative Breakfast, Tuesday, Ellington High School Library; registration is required

Communications – discussions included having the Board's e-mail addresses on the website (a contact form is now available), the Strategic Prevention Framework, communication of the budget and engaging the community, advertising for the THS Spring Musical

I. CHAIRPERSON'S REPORT - none

J. BOARD ACTION

- J.1 Policy 5400 – Wellness Policy  
Dr. Willett reviewed Policy 5400.

Ms. Harrold motioned to accept the changes and updates to Policy 5400. Ms. Howard-Bender seconded the motion. All were in favor. Motion carried.

K. PUBLIC PARTICIPATION - none

L. POINTS OF INFORMATION

- Town Council Meeting – December 11, 2018

M. FUTURE

- Dr. Willett will create programs for the Board members annually (this includes school tours)
- Pathways
- 21<sup>st</sup> Century Learning
- Strategic Prevention Framework
- Mental Health Services
- Budget

N. NEW BUSINESS – none

O. ADJOURNMENT

Mr. Schroeder motioned to adjourn the meeting at 9:04 P.M. Mr. Pagoni seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

Lisa Pascuzzi  
Clerk

**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** Obsolete and Surplus Equipment

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** January 23, 2019

**ITEM SUMMARY:** The Administration requests that the Board of Education declare the below items as obsolete and turn the items over to the Town Council in accordance with Board of Education Policy 3040, Disposal of Obsolete, or Surplus Equipment/Materials.

**FINANCIAL SUMMARY:** Video equipment that is in disrepair or is no longer compatible. Repair can exceed cost of replacement. Building equipment that is not functioning properly or consistently that has reached beyond end of useful life. Sewing machines with various issues; there is no longer and FCS program at TMS so investment in repair not advisable. Sewing machines could be donated to CT Building and Grounds Association. Textbooks no longer consistent with training needed for standardized assessments and inconsistent with MIF/Singapore Math program(s).

(5) Toshiba Color TVs -THS	
(2) TV Carts-THS	
(5) Overhead Projectors (3M & Eiki)-THS	
(3) VCRs-THS	
(1)Baumfolder - paper folding machine-THS	
(1) Powerwasher -THS	
2 DPX Genesis film and plate processors-THS	
Janome School Mate sewing machines. There is no longer a Family Consumer Science Program:	110000340
Serial #	448113418
730031372	440113430
540139291	440113434
540139305	340109417
430078087	820016285
510106138	120031131
	920026493
	Two are missing serial numbers.
(200) Algebra textbooks published by Prentice Hall, c 2007. Eleven year old program not consistent with MIF or Singapore Math. The texts are not common core aligned. ISBN: 0-13-1333996-6.	
Food Service-TMS - a 1 door reach-in refrigerator. [Traulson] - Model # G10010	

**BOARD ATTORNEY REVIEW:** N/A

**BOE ACTION DESIRED:**

- 1) Motion to move G1 to J1. for action.
- 2) Proposed Motion: *Motion to declare the attached items as obsolete and turn the items over to the Town in accordance with the Board of Education Policy 3040*

**SUPPORTING MATERIALS ATTACHED:**

None.



**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** TMS Partial Roof Replacement Project

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**For BOE meeting:** January 23, 2019

**ITEM SUMMARY:**

Please review the Tolland Middle School Partial Roof Replacement educational specifications. BOE authorization is necessary to proceed with this project. It is part of the capital improvements project, and bond.

**FINANCIAL SUMMARY:**

Please see the attached Educational Specifications for TMS Partial Roof Replacement.

**BOARD ATTORNEY REVIEW:**

N/A

**BOE ACTION DESIRED:**

Move to action J1.

Proposed Motion: *motion to approve the Educational Specifications for the TMS Partial Roof Replacement project and to accept and authorize this project to be executed.*

**SUPPORTING MATERIALS ATTACHED:**

TMS Ed Specs  
Roof Sketch

# Educational Specifications

Tolland Middle School Partial Roof Replacement

January 16, 2019



## **TOLLAND MIDDLE SCHOOL**

Built in 1966, Tolland Middle School offers a grades 6-8 education to students of diverse cultures. We emphasize the social, emotional, physical, intellectual development of each child and strive to instill high standards for academic integrity, and leadership in our students. Through our programs, students are given the technology, skills and knowledge to be effective members of our school community and a global society. Our campus includes state-of-the-art, student-friendly technology, and a great faculty of ambitious teachers ready to give Tolland Middle School the best school experience.

At Tolland Middle School, we strive to create a school community in which all students feel a strong sense of belongingness and involvement. Our ultimate goal is for every student to walk through our front doors and feel as if T.M.S. is their home away from home.

## **PROJECT RATIONALE**

Long range planning for the Tolland Middle calls for a safe and respectful learning environment for all individuals, which will be accomplished through long-term facility upgrades. The existing roof systems have become prone to leaks and have on occasion caused damage to school equipment, supplies and the facility. Recent preliminary investigations by design professionals, and facilities staff indicates that the original roof system is beyond its useful service life. Preliminary investigations included site visits/investigation and review of all available existing construction documents. Due to the deteriorated state of the existing roof system, emergency repairs essential to ensuring the water tight integrity of the roof were identified. These repairs will allow the continued safe use of the facility until the permanent partial roof replacement project can be completed.

## **LONG RANGE PLANS**

The Town of Tolland FY 2016-2017 Operating and Capital Budget set a goal to "Enrich the quality of life of our residents and all those we serve by providing cost-effective municipal services while optimizing resources." In order to meet this objective of the plan, the members of the Town of Tolland's Board of Education have set the plan to research long-term facilities upgrades and usage while maintaining building and grounds that are safety compliant. To accomplish this, it is necessary to replace selected roof sections of the Tolland Middle School.

The Town of Tolland's plan is to continue to utilize the Tolland Middle School in its current capacity, for a minimum of 20 years. The new roof systems will meet or exceed the State of Connecticut Department of Education standards including the required minimum roof pitch of 1/4" per ft.

In order to ensure the new roof systems will function properly and provide safe and healthy environment the following associated items of work have been identified as critical to an effective roof replacement project.



## THE PROJECT

The built-up roofs systems are circa 1998 and have exceeded their life expectancy. The Facilities Director describes the roof leaks as continuous and persistent. The repairs have been very difficult and costly. The project would be to remove both systems, down to the deck, and design and install a new roof system that adheres to the all the local, state, and federal codes. As well as all the requirements, given by the Department of Administrative Services' Office of School Construction Grants, to receive full reimbursement to the Tolland Middle School Roof Replacement Project.

### THE REPORT AND PROPOSED SCOPE OF WORK ARE:

Tolland Middle School

Roof Inspection Date 8/11/2015

Roof Identification I Square footage

All roof areas consist of Built-up roofing with modified flashings

Built-up Sections A through S - 1998 Total square footage - 90,606

Built-up Sections T and U - 2004 Total square footage - 24,813 **Not in Contract**

Estimated Installation Date: July/August 2019

Drainage/Slope:

The existing pitch ranges from 1/8" to 1/4" on the low slope areas

Recommendations:

Replacement of all low slope roofs includes the following:

- 1) A complete tear off of the existing roof down to the structural decking.
- 2) Installation of new tapered board insulation
- 3) Installation of a new roof system
- 4) New metal flashings as specified
- 5) Issue 20-year warranty

## BUILDING SYSTEMS

Security: Not applicable

Public Address: Not applicable

Technology: Not applicable

Phone System: Not applicable

Clocks: Not applicable

Security camera: Not applicable

## **INTERIOR BUILDING ENVIRONMENT**

Acoustics: Not applicable  
Lighting: Not applicable  
HVAC: Not applicable  
Plumbing: Will meet current codes regarding roof drains  
Windows/Doors: Not applicable

## **SITE DEVELOPMENT**

Site Acquisition: Not applicable  
Parking: Not applicable  
Drives: Not applicable  
Walkways: Not applicable  
Outdoor Athletic Facilities: Not applicable  
Landscaping: Not applicable  
Site Improvements: Not applicable

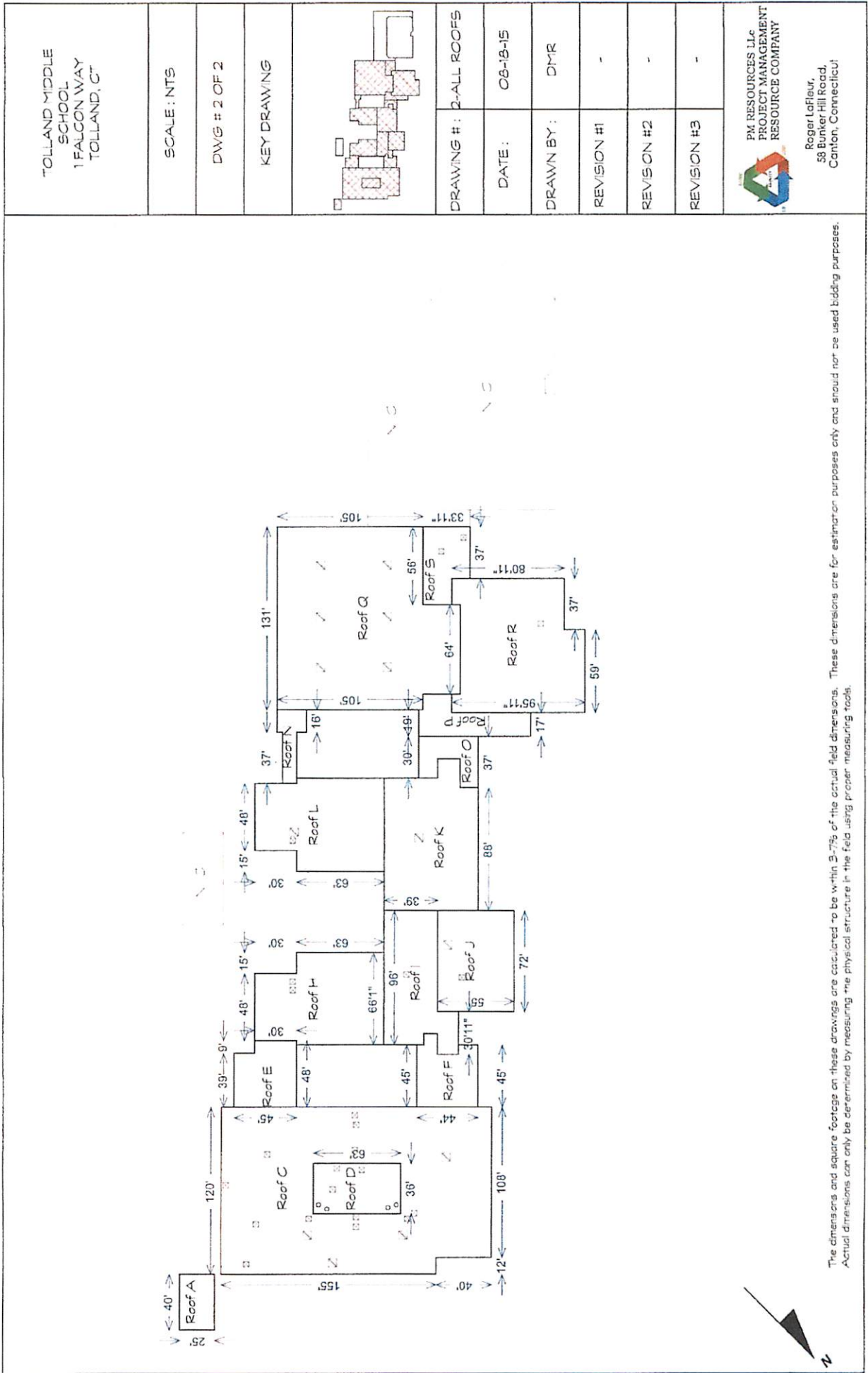
**CONSTRUCTION BONUS REQUEST** Tolland Middle School does not house any of the special programs eligible for a school construction bonus which can be designated for this project.

School Readiness:	C.G.S. 10-285a(e) – Not applicable
Lighthouse Schools:	C.G.S. 10-285a(f) – Not applicable
CHOICE:	C.G.S. 10-285a(g), as amended – Not applicable
Full-day Kindergarten:	C.G.S. 10-285a(h) – Not applicable
Reduced Class Size:	C.G.S. 10-285a(h) – Not applicable
Regional Vo-Ag Center:	C.G.S. 10-65 – Not applicable
Interdistrict Magnet School:	C.G.S. 10-264h – Not applicable
Interdistrict Cooperative School:	C.G.S. 10-158a – Not applicable
Regional Special Education Center:	C.G.S. 10-76e – Not applicable

## **COMMUNITY USES**

The Tolland Middle School is utilized to provide the full range of activities typical of a Middle school before, during and after school hours and throughout the calendar year.

Additionally, various organizations will use the facilities within the building (i.e. Gymnasium, Cafeteria, Auditorium, etc.) when it is not being used by the students, in accordance with Board of Education policy.



The dimensions and square footage on these drawings are calculated to be within 3-7% of the actual field dimensions. These dimensions are for estimator purposes only and should not be used for bidding purposes. Actual dimensions can only be determined by measuring the physical structure in the field using proper measuring tools.



**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** Update on Birch Grove Primary School Foundation

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** January 23, 2019

**ITEM SUMMARY:**

Update on the Birch Grove Foundation.

Actions taken thus far:

- Information posted to Facebook and in Bulletins (December 13, December 17). The Facebook post had 2,811 reached and 1,437 engagements.
- BOE/FFC meetings covered that the Director of School Construction for the State of CT has been engaged. A tour of BGP has occurred.
- The Director of School Construction and an Architect have provided preliminary feedback.
- Additional Engineering results are expected next week.
- Pyrrhotite is in the Birch Grove Foundation.
- Other schools are not showing any evidence of similar problems. Birch Grove appears to be the only school impacted.
- With endorsement of the BOE, the Superintendent will send a letter to area realtors and engage in the creation of a Press Release (including working to have such release come up prominently in web-searches).
- The Superintendent requested emergency status for Birch Grove thereby allowing expedited processing. Under C.G.S. 10-287 the renovation of Birch Grove Primary School has received such an emergency designation and therefore the requirement to competitively bid the work has been waived. Contractors or vendors may be selected by negotiation in so far as the state is concerned. Local town policies apply, but the state's 47% reimbursement rate stands without such requirement. We will need to have the Town's policy waived in this case in order to continue to have emergency status apply and approval continue to apply.
- January 24, 2019 meeting scheduled to discuss next steps with the State of Connecticut and consultants. Town staff have been invited.

**FINANCIAL SUMMARY:**

N/A

**BOARD ATTORNEY REVIEW:**

N/A

**BOE ACTION DESIRED:**

BOE selection/appointment of two members to serve on a Tolland Foundation Task Force, ask the TC to do the same and share the names with my office. We will schedule the meetings to include appointees and Town and School staff as appropriate (including the Superintendent).

**SUPPORTING MATERIALS ATTACHED:**

Tolland-Birch Grove Primary School- Emergency Waiver



## DEPARTMENT OF ADMINISTRATIVE SERVICES

January 18, 2019

Dr. Walter Willett  
Superintendent of Schools  
Tolland Public Schools  
51 Tolland Green  
Tolland, CT 06084-3099

**RE: Birch Grove Primary School – Tolland- Emergency Status**

Dear Dr. Willett,

This letter is in response to your request dated January 16, 2019 for emergency status and expedited processing of the above referenced project. The circumstances described in your letter qualify the project for the emergency bid waiver provisions of Connecticut General Statutes (C.G.S.) Section 10-287(b)(1). The determination permitted by Section 10-287(b)(1), if approved by the Commissioner, allows a school district to select contractors and vendors by negotiation rather than competitive bidding.

To qualify as an emergency, we expect the project to be immediately necessary to address extreme unforeseen circumstances: something the district was not expecting, unprepared for, and required to be executed as expeditiously as possible in order to avoid further complications from the emergency situation. A review of the information provided in your correspondence indicates that extraordinary circumstances exist at Birch Grove Primary School. It has been confirmed by structural engineers that concrete used in the structures foundation, and other load bearing walls contain elements causing crumbling. The majority of the core samples show internal micro cracking. Furthermore, there is clear evidence of fractures in the concrete floor, shifting of piers and doors as well as the weakening of the cantilever entryway.

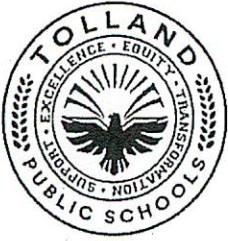
Therefore, in accordance with C.G.S. Section 10-287, I approve the designation of emergency status, and the renovation of Birch Grove Primary School. The requirement to competitively bid the work is hereby waived; the contractors or vendors may be selected by negotiation provided no local fiscal regulations, ordinances or charter provisions conflict.

If you have any questions, please call Kosta Diamantis, Director, Office of School Construction Grants and Review at (860) 713-6467.

Sincerely,

Melody A. Curry  
Commissioner

Cc: Kosta Diamantis  
Michelle Dixon  
Bob Celmer  
Peter Sztaba



## TOLLAND PUBLIC SCHOOLS

51 TOLLAND GREEN • TOLLAND, CONNECTICUT 06084  
860-870-6850 • FAX: 860-870-7737

OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS

Walter Willett, Ph.D.  
Superintendent

January 16, 2019

Kosta Diamantis  
Director of School Construction  
State of Connecticut

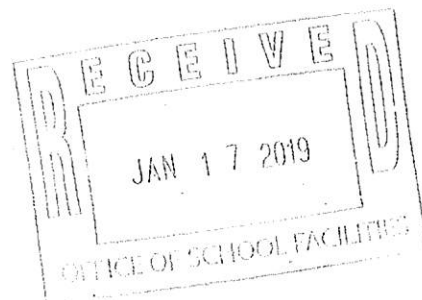
Dear Mr. Diamantis,

I am writing to you to respectfully request an emergency status for Birch Grove Primary School in Tolland, Connecticut. It is my feeling that the challenges faced by the Town of Tolland and the Tolland Public Schools with respect to the foundation, the cantilever overhang, load bearing structures and other items necessitate the attention of the State. The majority of core samples taken show internal micro cracking. All samples contain pyrrhotite. Accordingly, I respectfully request an assignment of emergency status. We are hopeful such a designation can expedite our course of action with respect to resolving this unfortunate situation.

I am available at any time for a meeting, phone call, or communication on the issue and will assist in any way possible to help move the situation toward a resolution. Thank you in advance for your consideration.

Sincerely,

Walter Willett  
Superintendent of Schools  
Tolland, Connecticut





**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** 2019-2020 Budget

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** January 23, 2019

**ITEM SUMMARY:**

Budget discussion with respect to items of the Superintendent's Proposed Budget and the initial formation of the Board of Education budget.

**FINANCIAL SUMMARY:**

See Superintendent's Proposed Budget FY20.

**BOARD ATTORNEY REVIEW:**

N/A

**BOE ACTION DESIRED:**

Review and discussion of budget. Potential add of a meeting to discuss budget if BOE deems necessary. January 30, 2019 was one recommended date. BOE budget will be presented for a vote on February 13, 2019. Budget is submitted to the Town Manager on or around February 14, 2019.

**SUPPORTING MATERIALS ATTACHED:**

None.

**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** **Draft Letter to Legislators**

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** January 23, 2019

**ITEM SUMMARY:**

Draft language for the body of the letter:

Dear Representative \_\_\_\_\_,

The Tolland Board of Education worked with the Connecticut Association of Boards of Education and ultimately adopted a resolution to advocate against the legalization of recreational use of marijuana in Connecticut. This is due to the negative impact of the drug on children and their education and development. Research on marijuana and the impact of young adult use of the drug has demonstrated significant negative consequences for young adult neurological and social development, even beyond that of alcohol. Research from the American Psychological Association (e.g.

<https://www.apa.org/news/press/releases/2014/08/regular-marijuana.aspx>) and organizations such as the Rocky Mountain High Intensity Drug Trafficking Area reports, available in the "Reports" section of the web-site ([www.RMHIDTA.org](http://www.RMHIDTA.org)), help illustrate the consequences.

While medicinal use may provide benefits for adults, recreational use coupled with new electronic cigarette and vaping devices will make surreptitious use by minors a local and state crisis. If the legislature legalizes the recreational use of marijuana, it will constitute an abdication of the imperative to act in the best interest of the public. In this case, one of the state's most vulnerable populations and important resources: Connecticut's children. Children in adolescence are neurologically prone to risk taking behaviors, their welfare should not be sacrificed as a means of revenue for the state. In addition, if such legislation is passed, Connecticut's schools and municipalities will require all of the help they can get in combatting the perception that because recreational use has been approved, consequences of use are negligible. In support of this, all collected revenue from the recreational use of marijuana should be invested in anti-use efforts to dissuade impressionable young adults from using the drug, and in treatment programs to help those that will be negatively afflicted.

**FINANCIAL SUMMARY:**

N/A

**BOARD ATTORNEY REVIEW:**

N/A

**BOE ACTION DESIRED:**

**SUPPORTING MATERIALS ATTACHED:**

## MEETING MINUTES

### TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6<sup>th</sup> FLOOR COUNCIL ROOM JANUARY 8, 2019 – 7:00 PM

**MEMBERS PRESENT:** William Eccles, Chair; David Skoczulek, Vice-Chair; Brenda Falusi; Tammy Nuccio; John Reagan; Paul Reynolds and Christine Vincent

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Michael Wilkinson, Director of Administrative Services; Lisa Hancock, Financial Director; John Littell, Fire Chief/Director of Public Safety; Doug Racicot, Volunteer Assistant Chief

1. **CALL TO ORDER:** William Eccles called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited.
3. **MOMENT OF SILENCE:** Observed.
4. **PROCLAMATIONS/PRESENTATIONS:** None.
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (2 minute limit): None.
6. **PUBLIC HEARING ITEMS:** None.
- 7a. **REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL:** None.
- 7b. **REPORTS OF TOWN COUNCIL LIAISONS:** **Brenda Falusi, Central Region Tourism Department:** They are looking for tourist items for the Town of Tolland. Brochures will be created, and they would like to include Tolland's information in the marketing. **PZC:** They received the results from the phone and written survey. The residents are more interested in the Village area vs. the TVA; residents would like the town to purchase open-space for recreational purposes; and residents would like to see more restaurants and drive-thrus. The next meeting is next Monday at 6:00 p.m., where they will be discussing medical marijuana dispensaries. At 7:00 p.m., the Consultant will be in to work on the POCD. **Tammy Nuccio, BOE Workshops:** There have been two workshops. At the first workshop, Dr. Willett pulled in information from all the principals, and at the other workshop he provided a preview of his proposed budget. The budget will be presented to the Board on Wednesday. Ms. Falusi added that Dr. Willett is still in the process of negotiating contracts. **David Skoczulek, Blight:** They closed out one case, and he referred the members to the minutes. **Christine Vincent, Ag Commission:** Linda Palmer is interested in coming back onto the Commission. The farm-to-table event is scheduled for August 2019. They are looking into venues and catering options. They are attempting to increase membership. A map identifying Tolland farms is being created, and a future communication will be sent from the Ag Commission to identified farms to ascertain their interest in joining. The Voucher Program was a huge success. They would like to see additional farms join in 2019. The Commission receives \$200 annual for the lease payment of Campbell property. They want to know if there is a way to earmark those monies for the Ag Commission. Mr. Wilkinson said that Ms. Samokar mentioned this to them. They could do something similar to what the Conservation Commission is doing tonight. The Ag Commission would need to vote on an ordinance, and then the Council will act on it.



8. **NEW BUSINESS (ACTION/DISCUSSION ITEMS)**

- 8.1 Consideration of a resolution to create a Conservation Fundraising Account Ordinance and the setting of a Public Hearing thereon for January 22, 2019.

Mr. Wilkinson said the Conservation Commission does not have a mechanism to accept donations. The staff has drafted an Ordinance for the Commission, which they approved in December. It will establish a fund that allows the Commission to deposit funds and carry over, outside the General Fund.

David Skoczulek motioned that the following resolution be introduced and set down for a Public Hearing on January 22, 2019 at 7:00 p.m. in the Tolland Town Council Chambers:

**BE IT RESOLVED** that the Town Council hereby creates a Conservation Fundraising Account Ordinance.

Seconded by Brenda Falusi. All in favor. None opposed.

- 8.2 Consideration of a resolution making an additional appropriation of \$42,328 from the equity distribution from CIRMA to use by the Town and Board of Education. The Town's share would appropriate the funds in the amount of \$10,000 to the Capital Improvement Fund for Testing Project Account 20500072-722460-2125 (core tests for Fire Station 140). The Board of Education's share in the amount of \$32,328 would be appropriated to the Capital Improvement Fund for District Wide Roofing Account 20100572-755644-2055.

Mr. Wilkinson advised that Tolland gets an equity distribution from CIRMA if they have a good year. In the past, the funds have been used to take down the printing building, and last year the funds were given to the BOE. This year, they would apply some monies to the testing project account, and the balance will go to the BOE district wide roofing account.

Mr. Reynolds said he doesn't believe he saw filling the roofing account as a priority on the BOE's list. He thought they would work down their original priority list. He isn't opposed to the monies going into the Capital Improvement Fund, but didn't realize the roofing account needed money. Why isn't it going to something else on their original priority list? Mr. Wilkinson advised that the Superintendent asked that the funds go into that account.

Mr. Skoczulek said he would like to see an explanation as to why this was not on the original priority listing. He is wondering if it is to replenish that account. Since this is a process that they go through every year, he doesn't see a need to hold off on the motion, but asked that an explanation be provided to the Council for the next meeting.

David Skoczulek motioned to accept the following resolution:

**BE IT RESOLVED** by the Tolland Town Council that it hereby appropriates \$42,328 from the equity distribution from CIRMA to use by the Town in the amount of \$10,000 to the Capital Improvement fund for Testing Project Account 20500072-722460-2125 and to the Board of Education in the amount of \$32,328 to the Capital Improvement fund for District Wide Roofing Account 20100572-755644-2055.

Seconded by Brenda Falusi. William Eccles; David Skoczulek; Brenda Falusi; Tammy Nuccio; John Reagan and Christine Vincent were in favor. Paul Reynolds was opposed.

- 8.3 Consideration of a resolution to appropriate \$20,000 from the Ambulance Reserve Fund to the Capital Improvement Fund Truck Repairs Account Number 20300072-755595-2126 to pay for repairs on Engine Tank 240.

Mike Wilkinson said Fire Apparatus Engine Tank 240 (ET240) a 2006 Pierce Engine Pumper, has been flagged out of service since November 7, 2018 due to rust/corrosion issues to its frame and other underlying components. This truck is a front-line apparatus located in one of the main fire houses at 3 Rhodes Road. Currently, they have placed another apparatus which was relocated from one of the outlying stations in its place at the main Fire Station, leaving the other side of Town with one less apparatus. Mr. Littell provided a detailed description of what has been done since the issues came up. In addition, just last week, the DMV suspended the registration based on the inspection. Mr. Littell has obtained various estimates, and ultimately Pierce Manufacturing authorized the vendor to do the repairs. They are planning to replace/refurbish this vehicle in the 2022-23 timeframe.

Ms. Vincent asked about the warranty. Mr. Littell said the warranty for certain items is 50 years. He is trying to get the details on the warranty from the manufacturer, but has not received anything yet. He noted that there are some class action suits pending. As of now, his concern is getting the apparatus on the road. He will certainly follow up on the possibility of recouping any monies either by warranty or class action.

Mr. Littell said since the truck is already out of commission, he is recommending that the springs be replaced as well. The registration suspension will be until the truck is repaired, passes a D.O.T. inspection by an authorized inspection facility and the subsequent paperwork is filed with the DMV.

Mr. Reynolds asked Mr. Littell to have the Town Attorney take a look at this to make sure we are not voiding the warranty in any way. He wants to make sure that they have the correct authorization from Pierce before any work occurs. Mr. Wilkinson and Mr. Littell will discuss this and get the Town Attorney take a look at it.

David Skoczulek motioned to accept the following *amended* resolution:

**BE IT RESOLVED** by the Tolland Town Council that it hereby appropriates from the Ambulance Reserve Fund the amount of \$20,000 for Engine Tank 240 within the Capital Improvement Fund Truck Repairs Account Number 20300072-755595-2126 *contingent upon the approval of the warranty language by the Town Attorney.*

Seconded by Brenda Falusi. All in favor. None opposed.

#### 8.4 Discussion of the Board of Education Rotation.

Mr. Eccles is looking for additional volunteers for the BOE rotation. The members agreed to the following schedule.

January:	John Reagan
February:	Paul Reynolds
March:	Christine Vincent
April:	Brenda Falusi (4/10/2019); Paul Reynolds (04/24/2019)
May:	Brenda Falusi
June:	Bill Eccles
July:	David Skoczulek
August:	Bill Eccles
September:	John Reagan
October:	Christine Vincent

#### 8.5 Discussion and review of the current 2017-2019 Town Council Goals.

Mr. Eccles said the Council goals have been updated with the text that is in italics from Mr. Werbner. Comments and inquiries from Council members tonight are below in bold.



1. Achieve cost savings and operational efficiencies by sharing additional services among Board of Education and Town departments, and by identifying cost savings and cost avoidance measures.

*Reports have been provided regarding existing cooperation between the Town and BOE as well as future areas of cooperation for consideration. Recent examples are the posting of Town/BOE activities on calendars of both entities. Report prepared by Town Manager and Superintendent is attached.*

2. Achieve cost savings and operational efficiencies by sharing additional services with neighboring towns, and by identifying cost savings and cost avoidance measures.

*We continue to review the possibility of a regional animal shelter as well as access to a Town's Transfer Station. We have had discussions with two Towns on shared police services and we are waiting for cost information from the Towns.*

**Mr. Eccles and Mr. Skoczulek had attended a meeting with other towns. Can they get an update on various projects that were discussed there? And has there been any talk about reconvening? Mr. Wilkinson will follow-up on this.**

3. Bring several key initiatives to successful resolution including the Charter Revision process, police services, Plan of Conservation and Development, Public Works garage, Town Manager search and Parker School Senior Housing. *Charter Revision, POCD and Public Works Garage are either done or almost complete. In addition we are involved with the Parker School Conversion and the State Road Project within the Tolland Green Area.*

**Ms. Falusi said the POCD is not almost complete. She would like it known that it is still on-going. They are doing a lot of work and due-diligence.**

**Ms. Nuccio would like an update on the Public Works Garage, specifically the budget and timeline. She would also like a timeline regarding the Parker School project, what the occupancy is looking like and the ratio of Tolland residents.**

4. Implement an economic development strategy for Tolland including the Tolland Village Area, the Technology Campus Zone and the Commercial Industrial Zone.

*Hopefully upon the completion of POCD, more can be done on developing a development strategy for these areas.*

**Ms. Nuccio would like to see the Council work with the EDC to get more awareness out to the residents regarding the businesses in town. They need to find a way to support the businesses here in our town. Mr. Skoczulek asked whatever happened to the shared economic development person. They had it budgeted contingent upon the other towns buying into it. Ms. Nuccio asked if Mr. Wilkinson can look into that.**

**Ms. Falusi commented that they did do a great job updating the business list.**

5. Continue to foster a collaborative environment with other boards and commissions.

*On-going.*

6. Identify budget contingency plans for unexpected changes in revenue.

*On-going.*

**Ms. Nuccio would like to see 'actuals' more regularly.**

7. Continue to actively engage with legislative delegation to advocate for Tolland residents and businesses.

*On-going. A meeting with Legislators is scheduled for a meeting in February.*

**Ms. Falusi said she spoke with State Reps and asked that they keep sending information. They suggested having a liaison for the town. Mr. Eccles said they could just send info to the Town Council's e-mail.**

**Ms. Nuccio asked what is discussed with the Legislators when they come in. Mr. Wilkinson said it is basically a sounding board for the Council. Mr. Reynolds suggested that they draft up a list of major concerns so that they know what they would like to discuss prior to the meeting. The Council will review the list at their next meeting.**

8. Identify mechanisms to work with civic organizations to achieve Town goals through volunteer efforts.

*On-going.*



Ms. Nuccio asked what they are doing with civic organizations. She wants to know how the Council can help them. Mr. Eccles asked for an update from the town staff on this. Ms. Falusi said they are working with some civic organizations on the Eagle Freeze. Ms. Falusi suggested inviting the civic organizations to a Council meeting.

9. Enhance communications with residents.

*On-going.*

Ms. Nuccio she doesn't know how they can do this better. All the information is out there, but they seem to be failing at getting it out to more people. The response to two surveys was very poor. Mr. Eccles would like Mr. Werbner to reach out to other towns to see if and how they are succeeding.

10. Advocate for public policy in support of residents with crumbling foundations.

*Much work has been done in this regard with the Town Manager serving as the President of the Board of the Connecticut Foundations Solutions Indemnity Corp. as well as Chair of CRCOG's Ad Hoc Committee on Crumbling Foundations. The CFSIC Program will launch January 10, 2019.*

Ms. Nuccio said in the Town Manager's report it mentions that they are not seeing an increase in applications. Why is it so low? Mr. Wilkinson said he'll ask Mr. Werbner to follow up on that.

Ms. Falusi said the website regarding crumbling foundation content has not been updated and it should be.

11. Manage our debt service in such a way that the Town has the ability to pay as we go as an option.

*Work is on-going and ability to achieve this goal in the near term will depend largely on the outcome of options to address foundation concerns at Birch Grove School and Fire Station 140.*

Ms. Nuccio asked if they are still paying for Birch Grove. Ms. Hancock said she would have to check, but didn't believe so. Ms. Nuccio said they need to look at the debt service plan to determine when things drop off, and what things need to be added. Mr. Reynolds said depending upon the budget schedule, it doesn't allow them a lot of time for the capital plan. He is concerned about the timeframe, and wants to allow enough time. Ms. Nuccio thanked the town staff for all their work on the capital plan. She appreciates it.

8.6 Appointments to vacancies on various municipal boards/commissions:

**David Skoczulek motioned to appoint Linda Palmer to the Ag Commission for the term ending on July 9, 2021. Seconded by Christine Vincent. All in favor. None opposed.**

9. **OLD BUSINESS (ACTION/DISCUSSION ITEMS) - None.**

10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1<sup>ST</sup> MEETING OF THE MONTH ONLY):** Mr. Wilkinson touched on the Town Manager's Stakeholder Survey. He also provided them with a final draft of the Town of Tolland Position Profile. He asked that they provide any comments by Thursday. The Council members approved him moving forward with it otherwise.

11. **ADOPTION OF MINUTES**

11.1 December 11, 2018 Regular Meeting Minutes: David Skoczulek moved to adopt the minutes; Seconded by Christine Vincent. All in favor. None opposed. Tammy Nuccio abstained.

12. **CORRESPONDENCE TO COUNCIL:**

12.1 Letter from CRCOG dated December 13, 2018 re Fiscal Year 2019-2020 Proposed Local Assessments for CRCOG.

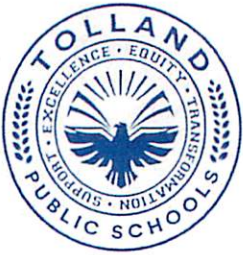
13. **CHAIRMAN'S REPORT:** None.

14. **COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS:** Mr. Reagan reminded that Vernon's Referendum for the treatment plant is next Tuesday.
15. **PUBLIC LISTED PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (*3 minute limit*): None.
16. **ADJOURNMENT:** David Skoczulek moved to adjourn the meeting; Seconded by Christine Vincent at 8:44 p.m. All were in favor.

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William N. Eccles  
Town Council Chair

Michelle A. Finnegan  
Town Council Clerk



## TOLLAND PUBLIC SCHOOLS

51 TOLLAND GREEN • TOLLAND, CONNECTICUT 06084  
860-870-6850 • FAX: 860-870-7737

OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS

Walter Willett, Ph.D.  
Superintendent

TO: Board of Education

G.1

FROM: Mark S. McLaughlin, Tolland Public Schools Business Director

RE: Monthly Financial Report for December 2018

Date: January 7, 2019

CC: Walter Willett, Ph.D. Superintendent of Schools

Please find attached the financial report for the FY 2018-2019 fiscal year. The month of December 2018 is the 6th month of the 2018-2019 fiscal year. As with any financial report that is generated, not all purchase orders have been created, not all materials purchased and not all staff hired. This financial attachment provides an object format to clearly show the adopted budget and the YTD expenditures. This summary report provides the essential groups of accounts so the BOE can better understand the functional areas of the budget. The object line items follow the reporting format required by the State Dept. of Education. The line items show the approved budget, YTD expenses, encumbrances and available balances as generated through the financial software.

Line items such as salaries, health insurance, FICA/Medicaid & Social Security, retirements, legal and audit services, tuition, transportation, textbooks, professional services etc. have not all been encumbered or spent. This is normal for this time of year. The budget balance has been reduced by \$246,940K from last month. As the year continues to progress, the available balance will be converted to encumbrances or expenditures.

The attached December 2018 financial report shows an available balance of \$1,592,735 or 4.02% of the BOE's current budget. As previously stated, the available balance will continue to be reduced as we head towards the end of the year. This available balance is a normal occurrence. Currently the timing of budget spending, needs of the students and expense patterns are cyclical in nature. Health Insurances can change if more staff are hired, substitute balance will continue to be reduced, special education student tuitions will be paid each month, the utility transfer has taken place, transportation routes can undergo adjustments, general supplies and instructional supplies will be spent as needed for the balance of the year. Some line items cannot be encumbered and will always have available balances such as substitutes, overtime, course reimbursement, consultants, unemployment compensation, workers compensation, and severance.

The Budget for FY18-19 was approved for \$39,642,607. The BOE is anticipating spending the allocated budget by year-end in accordance with CGS 10-222. Any balances as in the past may be returned to the town or the BOE can request it be transferred to the Educational Reserve Fund upon final approval by the auditors.



# Tolland Public Schools

## MM OBJ A Expenditure Report Summary (by OBJ - ???)

From Date: 12/1/2018

To Date: 12/31/2018

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☒ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
0100.0000.110.00.000.1	Salaries	\$21,099,418.00	\$1,719,941.09	\$8,980,341.72	\$12,119,076.28	\$12,497,759.16	(\$378,682.88)	-1.79%
0100.0000.120.00.000.1	Substitutes	\$464,044.00	\$32,036.68	\$112,969.04	\$351,074.96	\$20,616.10	\$330,458.86	71.21%
0100.0000.130.00.000.1	Overtime	\$203,542.00	\$11,614.88	\$100,796.86	\$102,745.14	\$4,160.91	\$98,584.23	48.43%
0100.0000.150.00.000.1	Stipends	\$352,569.00	\$98,393.46	\$152,893.31	\$199,675.69	\$352,277.22	(\$152,601.53)	-43.28%
0100.0000.190.00.000.1	Pension/Severance	\$154,950.00	\$9,440.00	\$27,035.16	\$127,914.84	\$58,860.00	\$69,054.84	44.57%
0100.0000.200.00.000.1	Employee Benefits	\$722,050.00	\$2,554.17	\$296,987.53	\$425,062.47	\$252,412.50	\$172,649.97	23.91%
0100.0000.210.00.000.1	Health/Life/Disabl Ins	\$4,930,707.00	\$396,535.26	\$2,011,277.58	\$2,919,429.42	\$2,486,576.44	\$432,852.98	8.78%
0100.0000.220.00.000.1	FICA/MED/Soc Sec	\$626,919.00	\$50,729.29	\$255,221.53	\$371,697.47	\$324,777.58	\$46,919.89	7.48%
0100.0000.240.00.000.1	Retirement (ICMA)	\$236,653.00	\$19,551.05	\$103,987.27	\$132,665.73	\$128,060.92	\$4,604.81	1.95%
0100.0000.250.00.000.1	Course Reimbursement-Degree Ch	\$50,000.00	\$0.00	\$3,161.00	\$46,839.00	\$50,000.00	(\$3,161.00)	-6.32%
0100.0000.260.00.000.1	Unemployment Compensation	\$56,681.00	\$3,083.00	\$10,572.00	\$46,109.00	\$37,428.00	\$8,681.00	15.32%
0100.0000.270.00.000.1	Workers' Compensation	\$273,612.00	\$69,613.00	\$208,839.00	\$64,773.00	\$69,613.00	(\$4,840.00)	-1.77%
0100.0000.300.00.000.1	Purch Prof & Tech Svcs	\$53,362.00	\$0.00	\$56,822.06	(\$3,460.06)	\$1,770.00	(\$5,230.06)	-9.80%
0100.0000.310.00.000.1	Benefits Consultant Services	\$53,750.00	\$3,791.67	\$22,750.02	\$30,999.98	\$22,750.02	\$8,249.96	15.35%
0100.0000.320.00.000.1	Prof Educ Svcs	\$294,870.00	\$15,727.80	\$59,518.55	\$235,351.45	\$100,573.00	\$134,778.45	45.71%
0100.0000.330.00.000.1	Professional Tech Svcs	\$34,482.00	\$786.46	\$21,836.73	\$12,645.27	\$9,919.90	\$2,725.37	7.90%
0100.0000.340.00.000.1	Legal/Audit/Consult Svcs	\$243,287.00	\$3,992.98	\$72,830.57	\$170,456.43	\$81,648.27	\$88,808.16	36.50%
0100.0000.350.00.000.1	Tech Services	\$427,124.00	\$10,745.87	\$178,857.62	\$248,266.38	\$115,860.38	\$132,406.00	31.00%
0100.0000.410.00.000.1	Sewer/Water	\$31,206.00	\$0.00	\$31,206.00	\$0.00	\$0.00	\$0.00	0.00%
0100.0000.420.00.000.1	Cleaning/Rubbish Services	\$130,750.00	\$7,151.12	\$31,186.20	\$99,563.80	\$47,706.80	\$51,857.00	39.66%
0100.0000.430.00.000.1	Repair and Maint Svcs (Facili	\$259,789.00	\$7,441.25	\$57,001.59	\$202,787.41	\$39,119.73	\$163,667.68	63.00%
0100.0000.440.00.000.1	Rentals	\$148,964.00	\$8,725.70	\$67,573.70	\$81,390.30	\$102,719.89	(\$21,329.59)	-14.32%
0100.0000.510.00.000.1	Student Transp Svcs	\$2,676,463.00	\$256,602.58	\$883,309.62	\$1,793,153.38	\$1,770,862.41	\$22,290.97	0.83%
0100.0000.520.00.000.1	Property/Liability Insurance	\$196,336.00	\$44,450.38	\$159,802.64	\$36,533.36	\$44,453.38	(\$7,920.02)	-4.03%
0100.0000.530.00.000.1	Telephone/ Postage	\$65,781.00	\$2,974.11	\$10,683.82	\$55,097.18	\$21,808.08	\$33,289.10	50.61%
0100.0000.540.00.000.1	Advertising	\$5,065.00	\$0.00	\$943.31	\$4,121.69	\$689.50	\$3,432.19	67.76%
0100.0000.550.00.000.1	Printing and Binding	\$24,065.00	\$676.00	\$5,740.28	\$18,324.72	\$6,994.92	\$11,329.80	47.08%
0100.0000.560.00.000.1	Tuition Educ Agency	\$2,965,200.00	\$344,604.73	\$1,286,355.16	\$1,678,844.84	\$1,629,490.76	\$49,354.08	1.66%
0100.0000.580.00.000.1	Travel and Conference	\$32,807.00	\$4,960.87	\$24,754.88	\$8,052.12	\$4,856.51	\$3,195.61	9.74%
0100.0000.590.00.000.1	Public Officers & State Troope	\$86,002.00	\$7,371.38	\$28,866.28	\$57,135.72	\$50,127.08	\$7,008.64	8.15%
0100.0000.600.00.000.1	General Supplies	\$196,652.00	\$3,557.25	\$31,778.10	\$164,873.90	\$54,154.41	\$110,719.49	56.30%
0100.0000.610.00.000.1	Instr Supplies/Mat'ls	\$337,120.00	\$69,655.58	\$166,440.42	\$170,679.58	\$148,094.91	\$22,584.67	6.70%
0100.0000.620.00.000.1	Energy	\$1,664,837.00	\$37,814.03	\$1,530,435.77	\$134,401.23	\$131,886.23	\$2,515.00	0.15%
0100.0000.640.00.000.1	Textbooks	\$212,049.00	\$41,555.97	\$83,321.33	\$128,727.67	\$60,386.87	\$68,340.80	32.23%
0100.0000.650.00.000.1	Films and Videos Supl	\$550.00	\$0.00	\$0.00	\$550.00	\$500.00	\$50.00	9.09%
0100.0000.660.00.000.1	Computer Software	\$73,719.00	\$1,046.00	\$42,430.89	\$31,288.11	\$1,342.86	\$29,945.25	40.62%
0100.0000.690.00.000.1	Misc Supplies	\$55,645.00	\$5,345.01	\$14,176.93	\$41,468.07	\$19,968.27	\$21,499.80	38.64%
0100.0000.730.00.000.1	Equip Instruct - New	\$148,958.00	\$9,397.03	\$63,094.39	\$85,863.61	\$54,145.20	\$31,718.41	21.29%
0100.0000.760.00.000.1	Equip - Spec Ed - Instr - New	\$2,840.00	\$0.00	\$0.00	\$2,840.00	\$0.00	\$2,840.00	100.00%
0100.0000.810.00.000.1	Dues and Fees	\$49,789.00	\$909.50	\$42,387.20	\$7,401.80	\$7,314.30	\$87.50	0.18%
<b>Grand Total:</b>		<b>\$39,642,607.00</b>	<b>\$3,302,775.15</b>	<b>\$17,238,186.06</b>	<b>\$22,404,420.94</b>	<b>\$20,811,685.51</b>	<b>\$1,592,735.43</b>	<b>4.02%</b>

End of Report