

# Tolland School System

## TOOLS FOR SCHOOL

### 2017/2018 ANNUAL REPORT

SCHOOL: Birch Grove Primary School, 247 Rhodes Road

TEAM MEMBERS:

Laura Dolcelli, R.N	Tom Swanson, Principal
Bob Palmer, Custodian	Suzanne Guglietta, Vice-Principal
Lynne Carnemolla, Paraprofessional	Heather Robertson, Secretary
Chris White - Energy Manager	Kim Santini, Parent
John Stake - Network Administrator	Peter Sztaba, Facilities Director

SCHOOL CENSUS: Pre-K: 40 Grade K: 154 Grade 1: 147 Grade 2: 133 106 adults

YEAR OF CONSTRUCTION: Main Building 1999; Addition 2003

#### GOAL ACHIEVEMENTS/ACCOMPLISHMENTS FOR YEAR 2017/2018:

Tools for Schools Team met: x4: October 25, 2017; December 6, 2017; April 5, 2018; May 2, 2018; Survey completed February, 2018; Walk About Assessment May 2, 2018

#### 2017/2018 Goals

##### Short Term Goals:

Sent resources to staff for maintaining a healthy school (germ/lice awareness lessons for classrooms)  
Extra cleaning done during winter months to address recurring illnesses  
PBIS involvement in promoting student/staff involvement in keeping classrooms and floors clean  
Air purifiers added to resolve odor issues in classrooms  
New rugs placed in classrooms

##### Medium Term Goals:

Observe for cleaning agents in classrooms  
Use of Indoor Air Quality App  
Continued monitoring of rodents within school; exterminator continues to set/check traps  
Work orders in place for outstanding issues, will continue to be addressed throughout school year and summer  
Troubleshoot ongoing odors in boys' E-Wing bathroom

##### Long Term Goals:

Meet 4x per year  
Doors have been replaced, Summer 2017  
Radon Testing for Birch Grove completed 2016; per Connecticut Department of Health School Radon Testing Guidance Connecticut General Statute Section 10-220 (d) "...and every five years thereafter... "

## INTERIOR INSPECTION:

### Thermal

- 74% feel Temp/humidity comfortable (no change from last year)

#### Walk Around Observations:

Temperature felt comfortable

### Ventilation System:

- 91% feel room is free of objectionable odors (up from 84%)
- 93% felt no signs of mold or mildew growth (up from 84%)

### General Cleanliness:

- 56% yes (no change) comments "carpets/tile floors/sinks dirty, dusty", "not consistently cleaned"  
All uneaten food/snacks stored in properly sealed containers.
  - Exit vents cleaned annually by custodians, Unit Ventilator filters change August, December and April
    - 60 Students diagnosed with asthma
    - 50 Students with medicine in nurses office (105 medication orders)
    - 9 cases of pneumonia
    - 27 cases of Flu

#### Walk Around Observations:

Some debris on tile floors. Will be mopped during school vacation  
Custodial staff has been reduced

- 77% report areas have evidence of pests:  
(mice, bees, ants) - Richland Pest Control handles

#### Walk Around Results:

Nothing noted, replacement doors will help as well as frequent cleaning, properly storing food

- 100% store food in a tightly sealed container (up from 97%)

#### Walk Around results

Food was found in sealed containers

- 84% fill "u" joint with water weekly (up from 82%)  
Staff will be provided with baking soda and vinegar to use in classroom sink drains to alleviate odors
- 79% have unit ventilators and vent ducts free of obstruction (up from 76%)
- 93% of Staff utilizing only custodian provided "green cleaners" (down from 95%)
- Staff documented what needed fixed, items were entered into School Dude and addressed

## EXTERIOR/OUTDOOR INSPECTION:

Ground Level: Courtyard and sidewalk cracks have been fixed

Roof: New roof in 2022

### 2018/2019 Recommendations

Short Term Goals: Schedule first meeting for fall, 2018

Medium Term Goals:

Long Term Goals: Continue to meet 4X per year