TOLLAND BOARD OF EDUCATION

Council Chambers Hicks Municipal Center Tolland, CT 06084

REGULAR MEETING

7:30 - 10:00 P.M.

AGENDA September 25, 2013

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

- A. CALL TO ORDER, PLEDGE OF ALLEGIANCE
- B. APPROVAL OF MINUTES

September 11, 2013 – Regular Meeting

C. PUBLIC PARTICIPATION (2 minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information." However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

- D. POINTS OF INFORMATION
- E. STUDENT REPRESENTATIVE REPORT
- F. SUPERINTENDENT'S REPORT
 - F.1. Class of 2013 Graduate Report
 - F.2. School Facility Utilization and Assessment Study
 - F.3. 2014/2015 Budget Discussion
- G. COMMITTEE & LIAISON REPORTS
- H. CHAIRPERSON'S REPORT
- I. BOARD ACTION
- J. PUBLIC PARTICIPATION (2 minute limit)

 Comments must be limited to items on this agenda.

- K. POINTS OF INFORMATION
- L. CORRESPONDENCE
 - Town Council Minutes from September 10, 2013
 - School Calendars for October
 - Smarter Lunchrooms Pictures
- M. FUTURE AGENDA ITEMS
- O. ADJOURNMENT

TOLLAND BOARD OF EDUCATION Hicks Municipal Center Council Chambers Tolland, CT 06084

REGULAR MEETING – September 11, 2013

Members Present: Mr. Andy Powell, Chair; Mr. Robert Pagoni, Vice Chair; Ms. Christine Riley Vincent, Secretary; Mr. Steve Clark, Mr. Thomas Frattaroli, Dr. Gayle Block, Mrs. Karen Kramer, and Mr. Joseph

Administrators Present: Mr. William Guzman, Superintendent of Schools; Dr. Kathryn Eidson, Director of Curriculum and Instruction

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:31 P.M. and a moment of silence was taken to recognize the lost and fallen of September 11, 2001.

В. APPROVAL OF MINUTES

August 28, 2013 - Regular Meeting

Ms. Vincent motioned to approve the minutes of the August 28, 2013 Regular Meeting. Mr. Clark seconded the motion. Mr. Pagoni commented on item D.

Mr. Pagoni noted that in reference to the field dedication scheduled for September 20th, he did not feel the minutes reflected the whole story. He was contacted and there was a feeling that he was slamming the Town Council for doing everything for the ceremony and excluding the Board. This is not the case. He called many of the Board members to explain this as well as some members of the Town Council. The Town Council is on its "A" game on this and worked with the Board to ensure the dedication takes place. Up until they spoke last week, it appeared that the Town Council and the town staff were doing everything without any input from the BOE or the staff. Mr. Pagoni has nothing but praise for the Town Council as far as how it has handled the artificial turf.

All were in favor. None opposed. None abstained. Motion carried.

C. PUBLIC PARTICIPATION (2 minute limit) – None

D. POINTS OF INFORMATION

Mr. Pagoni explained that he asked through the Chair and the Facilities and Finance Committee to consider asking an outside group to come in and evaluate the district's budgeting process. The Board has spent money on the strategic plan, ESCO evaluation, and the space assessment to ask experts how it is doing but no one has come in to evaluate the budget process (a budget of approximately \$35M). He would like the Board to consider having someone come in to evaluate the entire process from the moment the Superintendent begins considering the budget through the time it is passed by the town. The members of the Board should directly choose who it wants to come in and have them work for the Board. They would get any needed information from the Superintendent and his staff. Mr. Pagoni has heard from many people who believe the budget process is not clear. Mr. Powell clarified that this is not an issue of an audit but a way to

benchmark the budgeting process against other districts. This is not something that came from the Facilities and Finance Committee.

Dr. Block completely disagreed. She noted that Mr. Guzman is the expert. If people spent more time going to Board meetings and workshops, she believes they would have a better understanding. After they attend these sessions, people could then approach the Board with questions which could then be addressed. She believes paying someone to come in is disrespectful to the Superintendent and lets the residents off the hook from doing their homework. Mr. Pagoni asked what she thought of the other programs where expert evaluations are being done. Dr. Block saw those as entirely different. She defers to Mr. Guzman as the budgeting expert. Mr. Pagoni noted that for years, people attend many meetings but do not understand that budget. Mr. Pagoni would like to find out how much it would cost and compared this to others including corporate entities and the military which have these types of evaluations done.

Mr. Frattaroli noted that he believes that people are now more involved than during his previous two sessions but believes there could be a clearer way to explain the process.

Mr. Clark commented that no matter who prepares the budget, someone is going to find fault with what is being done. The primary function of the Superintendent is the budget as well as day to day operations. Mr. Clark would have a difficult time paying the Superintendent's salary and paying someone to tell him how to do his job. That said, he is not averse to looking at suggestions.

Ms. Vincent noted that Mr. Guzman is the CEO of the organization and his main function is the budget. Just because people do not attend the workshops or ask questions does not mean the Board has to engage an outside authority to look at the process.

Mr. Guzman explained that he is not offended by the suggestion. He has full confidence in the process and noted that his job is multifaceted. It is not solely about the budget. Last June, he heard about having a Community Conversation about the budget. This was to get funds to have a facilitator to come in and facilitate a meeting with the town regarding the budget process. Acting on this, Mr. Guzman put in for a grant for Community Conversation and the district was awarded \$1,200 for this program. This is different from what Mr. Pagoni is referring to in this discussion. Mr. Guzman has spoken to Mr. Werbner regarding the grant and the discussion of the budget development process. In turn, this is moving forward. The district, in the time Mr. Guzman has been in the position, has never overspent its budget and has ended up giving money back to the town at the end of the year. This is in light of all of the constraints it has and the state's many unfunded mandates. If the Board has concerns and would like to push this forward as opposed to what is already in motion in terms of the Community Conversation, Mr. Guzman encouraged the Board to give him that direction.

Mr. Powell commented that it is not an audit type of question but a best practices conversation. It is not in any way accusatory but a benchmark to compare the district with others. This is a topic for discussion at a later date.

Mr. Powell introduced Aiyla Zahid, the Board's 2013/14 student representative. Ms. Zahid is a senior at Tolland High School where she is a member of the Student Council and participates in other activities. She is interested in learning more about what is going on in the schools, learning what goes on at Board meetings, and will report back to the Student Council.

E. STUDENT REPRESENTATIVE REPORT

Ms. Zahid discussed some of the events that have taken place at the high school. The Freshman Orientation event took place and Student Senate is a new program designed to gather opinions on events and ideally will become more of a governing body in the school. There were 51 students at the first meeting where Spirit Week, Pep Rally, and Homecoming were discussed. Open House is coming up next week. Mr. Powell asked about the students' feelings regarding the new field. Ms. Zahid responded that everyone was really excited and waiting for it to be ready to use.

F. SUPERINTENDENT'S REPORT

F.1. Paraprofessional of the Year

Mr. Guzman introduced Ms. Linda Gallic, the 2013 Tolland Paraprofessional of the Year. Ms. Gallic has worked in the Tolland Schools since 1995, has served as a paraprofessional for more than 18 years, and is a graduate of Tolland High School. Her first priority has always been her job and her students. She always maintains a positive attitude around the students and is genuinely happy to be working with them and improving their learning. On behalf of the Board of Education, Mr. Guzman congratulated her on being the 2013 Paraprofessional of the Year.

Mr. Powell thanked Ms. Gallic for all that she does. It is professionals like her who make the difference and give the district the input and opportunity to fully develop its students. He thanked her for all that she does for the students of Tolland and presented her with a token of the Board's esteem.

Ms. Gallic thanked the Board for the invitation. She spoke from her heart and noted how much she loves her job. The students are fabulous and the staff is extremely helpful, experienced, and willing to share. Being named the Paraprofessional of the Year is the icing on the cake. She truly loves what she does and now is being recognized. She thanked everyone again for the award and letting her tell them how she feels. She will keep doing what she is doing. Mr. Clark added that Ms. Gallic is continuing the commitment to education that runs in her family.

F.2. Teacher of the Year

Mr. Guzman introduced Mr. James Wiese, the 2013 Tolland Teacher of the Year. Mr. Wiese has taught Social Studies at Tolland High School since 1995. One of Mr. Wiese's best qualities is his ability to work effectively with divergent personalities and abilities in the classroom. He was also voted by the students of Tolland High School as Teacher of the Year. On behalf of the Board of Education, Mr. Guzman congratulated him on being the 2013 Teacher of the Year.

Mr. Powell thanked Mr. Wiese for taking his experiences and helping the leaders of the future. The Board greatly appreciates all of his efforts. Mr. Powell presented him with a small token of esteem for all that he does.

Mr. Wiese thanked the Board and noted that it is his privilege to work for Tolland. He is very passionate about teaching and works with the best department in the High School. The department has a dedicated staff which goes over and above to give of themselves and it is an honor to work with them and the town. It is a dream come true for him that his daughter was able to be present this evening when he received this award.

At Mr. Pagoni's request, Mr. Wiese provided information on his background prior to becoming a teacher. He served in the military and was a paratrooper section leader at the age of 20. His commander taught him that the last 100 meters to the objective will be the defining moment of one's life. This is what Mr. Wiese thinks of when he goes into the classroom. His students are his objective.

F.3. CMT/CAPT Scores – District Reference Group (DRG) Comparison

Mr. Guzman explained that his memo and attachments are in response to a request at the last meeting for information about the placement of districts in the various DRGs and for comparison CMT/CAPT data between the various DRGs and Tolland.

Mr. Guzman explained the seven data indicators used to classify similar districts into a DRG (there are 9 DRGs in total): 3 indicators of socioeconomic status, 3 indicators of need, and enrollment. He highlighted Tolland's data as it related to other DRGs. In some areas, Tolland's data points were higher than those in DRGs A and B. He noted that it will be a challenge to at least maintain, if not exceed these averages in the future. It is a celebration of the hard work teachers, paraprofessionals, and staff does day in and day out to deliver instruction to the children of Tolland.

Mr. Sce noted that he was intrigued by the correlation of the success of the students and the households where they grow up. A brief discussion regarding school structure, curriculum, and the additional resources that are made available to students took place. Mr. Powell noted that one cannot look solely at how much is spent per student to make a correlation just as one cannot look solely at test scores. Both are merely indicators. One has to look at the product being delivered by a district. Mr. Frattaroli added that one must also look at parental engagement as well.

A discussion took place regarding the curriculum being used by different districts. Dr. Eidson explained that the numbers may change when students sit for the SBAC, a very rigorous exam. The district needs to do whatever it can to develop students with 21st century skills. The district retained its high expectations in science and selected a rigorous math program in order to raise the bar. In terms of curriculum, Dr. Eidson explained that one no longer buys a single curriculum. Multiple sources are pulled together to design a rigorous program.

F.4. **Artificial Turf Dedication Ceremony**

Mr. Guzman provided a schedule of the events to be held at the ceremony on September 20th. Mr. Pagoni will speak on behalf of the Board and Mr. Scavone will speak on behalf of the Town Council. There has been full engagement and this is a cooperative venture.

F.5. Connecticut Supreme Court – On Circuit Program

Mr. Guzman explained that once a year, since 1986, the Connecticut Supreme Court chooses a location other than the Hartford courtroom to hear real cases. Through the efforts of Margot Martello, who submitted a request through the principal's office that Tolland High School be considered, on October 29th the Circuit Program will take place at the high school and two cases will be heard. It is a great exposure for students to the Supreme Court. Mr. Powell extended his thanks to Ms. Martello for bringing it to fruition. It is an example of the efforts by staff and administration to enhance the experience for students.

F.6. Cooperative Team Request - Ice Hockey

E.O. Smith will be the host and Tolland will be the co-op school for this boys' ice hockey team. Mr. Powell confirmed that there is not a cost to the district for this program.

F.7. Cooperative Team Request - Swimming

E.O. Smith will be the host and Tolland will be the co-op school for this boys' swimming team. Mr. Powell confirmed that there is not a cost to the district for this program.

Mr. Pagoni motioned to move items F.6 and F.7 to I.1 for approval. Dr. Block seconded the motion. All were in favor. None opposed. None abstained. Motion carried.

G. **COMMITTEE & LIAISON REPORTS**

EASTCONN

Nothing to report

Finance & Facilities Committee

Ms. Kramer reviewed the Committee's minutes. One of the items discussed was that concerning the cost of removing material from the Parker School. There are approximately 800 student desks, 40 yards of material, and mold issues. They discussed making repairs to the roof, rather than a replacement, at a cost of \$75-100K. Mr. Powell noted that the idea of selling items that are in the building will not work due to liability issues. Items have been in the building too long and have mold and mildew. Hence, the Board will need to go out for competitive bids from companies certified in removing these items. It will cost approximately \$11k to empty and sweep the building. Mr. Pagoni inquired as to why the building needs to be swept if it is going to be knocked down. Mr. Powell responded that something has to be done to remove the trash and address the rodents in the structure. Mr. Pagoni asked if it would be possible to have someone on staff in the town to take a certification course so the town could do the work. Mr. Frattaroli commented that for \$X, someone would be able to come in, address the issue, and it would be done. Mr. Guzman noted that the ultimate decision on what will become of the building is up to the town. Mr. Pagoni inquired if the Board could vote to give the building back to the town. Mr. Guzman will do research on this issue.

The Committee discussed security as well. Chief Littell did a walk through and security issues were prioritized. A follow up meeting regarding security is scheduled for October 24th in executive session.

The Committee discussed the high school field dedication to take place on the 20th. Further, facility study updates will be available soon. The firm has scheduled three tentative sessions to meet with the public: October 3rd, November 7th, and December 12th. A final report to the Board with recommendations will be delivered in mid-December.

It was noted that after calculations were made, it was determined that the ESCO program will have a positive cash flow over the 20 year period; however, some needed items fell off the plan including the new phone system.

Mr. Powell noted that the Committee also discussed recommending that the Board instruct the Superintendent to build a 2% budget. He explained that the process should start at 2% and then there will be options to add items over time. The 2% is not what is wanted but given the economic reality of the town, it is the number that should be targeted and then worked with from that point. Dr. Block responded that if the Board instructs the Superintendent to build a 2% budget, the people in town will not know what the district really needs. Mr. Powell explained that he believes 2% is a good line to go through with the identification of costs in personnel, programs, and services. Dr. Block noted that if this happens, then the Board has forgotten its charge. The charge is to put forth the budget that is educationally needed, not what the Board thinks the voters will approve. While it is more work, it is an important process that needs to take place. Mr. Sce disagreed. He explained that during the last budget process, the Board knew it was not going to get the money but spent five weeks talking about what it would do if it got the money. Instead, the five weeks could have been spent discussing how the money the district would actually receive could be spent rather than in one meeting. Dr. Block noted that the timeline could be changed but that process is important. Mr. Powell tabled the discussion and recommended that this become an agenda item for full and open discussion at the next meeting.

Policy Committee

Nothing to report, next meeting is scheduled for September 25th

Negotiation Committee

Dr. Block noted that they have started negotiations with all union groups except the nurses.

Town Council Liaison

Mr. Clark noted that only committee appointments and FEMA funds were on the agenda. Mr. Powell inquired how much of the FEMA funds would go to the Board. Mr. Guzman explained that it would be approximately \$27k which will go into a fund specifically for emergency purposes. Mr. Guzman will check if the funds can be used to purchase items to prepare for an emergency as well as for services such as snow removal.

Н. CHAIRPERSON'S REPORT

Mr. Powell reminded everyone to attend the field dedication ceremony. The town had assistance and support from the state and it was greatly appreciated but at the end of the day, it took Tolland people to bring this forward. It is a great expression of what the town can do when it pulls together.

I. **BOARD ACTION**

I.1. Cooperative Team Request – Ice Hockey; Cooperative Team Request - Swimming

Dr. Block motioned to accept the recommendation by the administration for a cooperative swim team and ice hockey team. Ms. Vincent seconded the motion. All were in favor. None opposed. None abstained. Motion carried.

J. **PUBLIC PARTICIPATION - None**

K. POINTS OF INFORMATION

Mr. Powell asked if Dr. Eidson has any feedback from the award ceremony she attended regarding the Community Conversation. Dr. Eidson provided the check to the Board and noted that a committee will be needed.

Mr. Sce inquired when the end-of-year actuals would be available. Mr. Guzman explained that the report has been submitted. Once it is reviewed by the town auditors, the appropriate reports will be made available. Mr. Sce would like the numbers reported in the same format as last year and will speak with Mrs. Neel.

L. CORRESPONDENCE

- Town Council Minutes from August 27, 2013
- Celebrate Tolland September 21, 2013

M. FUTURE AGENDA ITEMS

- 1. Budget Structuring Discussion
- 2. Clerical Contract for a Vote
- 3. 2013 Graduate Student Report

N. ADJOURNMENT

Ms. Vincent motioned to adjourn the meeting at 9:27 P.M. Mr. Clark seconded the motion. All were in favor. None opposed. None abstained. Motion carried.

Respectfully submitted,

Lisa Pascuzzi

Clerk

TO: Members of Board of Education

FROM: William D. Guzman

DATE: September 25, 2013

SUBJECT: Class of 2013 – Graduate Report

Attached please find the Graduate Report for the Class of 2013. The report includes the following sections:

- 1. Graduate Plans
- 2. College Attending/Acceptances
- 3. SAT Reasoning Test Scores
- 4. Advanced Placement Testing

Corinne Lorenzet, Guidance Director, will be in attendance to discuss the report and any questions from the members of the Board.

WDG:ca Attachment

TOLLAND HIGH SCHOOL

CLASS of 2013

GRADUATE PLANS

4 YEAR COLLEGES	62%
2 YEAR COLLEGES/ VOCATIONAL PROGRAMS/ POST-GRADUATE PROGRAMS	25%
EMPLOYMENT	10%
MILITARY	3%

244 total graduates

The post-high school plans of the Class of 2013 are similar to the Class of 2012. Attendance at four year institutions is down 3% and the percentage of students indicating attendance at 2 year institutions, vocational schools and post-graduate programs up 1%. This trend has been somewhat consistent over the past three years, reflecting the reality of the rising costs of attending a four-year institution as well as the availability in the state of Connecticut of the Guaranteed Admissions Programs between the community colleges and state public universities.

The Class of 2013 has the highest percentage of students entering the armed services in the last 13 years. In addition, several students will be entering the Job Corps and Americorps, which provide educational, vocational and volunteer experiences.

The Class of 2013 submitted 947 college applications to 235 institutions in 32 states as well as the District of Columbia and Canada.

TOLLAND HIGH SCHOOL CLASS of 2013 COLLEGES ATTENDING

Members of the Tolland High School Class of 2013 will attend the following institutions.

Assumption College	2
Baldwin Wallace University	1
Baylor University	1
Bloomsburg University of Pennsylvania	1
Boston University	1
Brigham Young University	1
Bryant University	2
Capital Community College	1
Central Connecticut State University	. 6
Champlain College	3
Clark University	1
Colby College	. 1
Columbia College Chicago	1
University of Connecticut	30
Converse College	1
Dartmouth College	1
Dean College	2
East Carolina University	2
Eastern Connecticut State University	14
Elon University	2
Endicott College	2
Florida Atlantic University	2
Florida State University	1
Hallmark Institute of Photography	1
Hartwick College	1
High Point University	3
Hoosier Link Program (for use by IN residents	
only)	1
Husson University	1
Ithaca College	1
Johnson & Wales University (Providence)	2
Lasell College	1
Lehigh University	1
Lone Star College - Montgomery	1
Maine Maritime Academy	1
Manchester Community College	47
Marist College	2
Massachusetts College of Liberal Arts	1

ivilodiesex Community-Technical College	1	
Nazareth College	2	
University of New England	1	
University of New Hampshire	1	
University of New Haven	4	
Nichols College	2	
University of North Carolina at Asheville	1	
University of North Georgia - Dahlonega campus	1	
University of Notre Dame	1	
Plymouth State University	1	
Quinnipiac University	3	
Rensselaer Polytechnic Institute	1	
University of Rhode Island	5	
Rochester Institute of Technology	1	
Roger Williams University	2	
Sacred Heart University	3	
Saint Michael's College	1	
Salve Regina University	2	
School of the Art Institute of Chicago	1	
Southern Connecticut State University	2	
Springfield College	2	
St. John's University - Queens Campus	1	
State University of New York at Albany	1	
Stonehill College	2	
Stony Brook University	1	
Sweet Briar College	1	
Tufts University	1	
Tunxis Community College	1	
United States Army	3	
Universal Technical Institute	2	
University of Vermont	1	
Western Connecticut State University	5	
Western New England University	6	
Westfield State University	1	
Wilbraham & Monson Academy	1	

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TOLLAND IGH SCHOOL CLASS of 2013 COLLEGE ACCEPTANCES

The following is the list of colleges and universities and post-secondary institutions that granted admission to the Class of 2013. Number of acceptances is indicated.

The University of Alvery	_
The University of Akron The University of Alabama	1
Albertus Magnus College	1
American International College	1
American University	1
Assumption College	2
Baldwin Wallace University	4
•	1
Barry University Bay Path College	1
Baylor University	1
Becker College	1
	4
Bentley University	2
Bloomfield College	1
Bloomsburg University of Pennsylvania	1
Boston College	4
Boston University	3
Brandeis University	1
Bridgewater State University	1
Brigham Young University	1
Broward College	1
Bryant University	5
Capital Community College	1
Centenary College	1
Central Connecticut State University	25
Champlain College	5
Charleston Southern University	2
College of Charleston	1
Clark University	1
Clarkson University	2
Coastal Carolina University	3
Colby College	1
Colby-Sawyer College	3
University of Colorado at Boulder	1
Columbia College Chicago	1
University of Connecticut	77
Converse College	1
Cornell University	1
The Culinary Institute of America	1

Curry College	3
Dartmouth College	1
Dean College	2
University of Delaware	2
Dickinson College	1
Drexel University	2
East Carolina University	3
Eastern Connecticut State University	43
Elms College	. 2
Elon University	2
Emmanuel College	1
Endicott College	7
Fairfield University	<i>,</i> 5
Florida Atlantic University	2
Florida Gulf Coast University	1
Florida State University	1
Fordham University	2
Franklin Pierce University	4
Furman University	1
George Mason University	2
Gettysburg College	
Grand Canyon University	1
Grove City College	1
· -	1
Hallmark Institute of Photography	1
Hampshire College	1
University of Hartford	8
Hartwick College	1
High Point University	5
Hofstra University	2
College of the Holy Cross	2
Holyoke Community College	1
Hoosier Link Program (for use by IN residents only)	1
Houghton College	1
Husson University	2
Indiana University-Purdue University Indianapolis	.1
thaca College	6
lames Madison University	1
ohnson & Wales University (Providence)	4
Keene State College	5
Lasell College	1
ehigh University	1
LIU Post	2
one Star College - Montgomery	1
oyola Marymount University	1
University of Maine at Farmington	1
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Maine Maritime Academy	1
University of Maine	3
Manchester Community College	53
Manhattanville College	1
Marist College	5
Maryland Institute College of Art	1
University of Maryland, College Park	1
Massachusetts College of Art and Design	2
Massachusetts College of Liberal Arts	1
Massachusetts College of Pharmacy & Health Sciences	2
University of Massachusetts, Amherst	13
University of Massachusetts, Boston	1
University of Massachusetts, Dartmouth	4
University of Massachusetts, Lowell	2
Merrimack College	1
University of Michigan	1
Middlesex Community-Technical College	1
Mississippi State University	1
Molloy College	1
Monmouth University	2
Montana State University, Bozeman	1
Mount Ida College	2
Mount Saint Mary College	2
Nazareth College	4
New England College	2
University of New England	5
University of New Hampshire	9
University of New Haven	12
Newbury College	3
Nichols College	4
University of North Carolina at Asheville	1
The University of North Carolina at Chapel Hill	1
University of North Carolina at Charlotte	1
University of North Georgia - Dahlonega campus	1
Northeastern University	7
Northern Arizona University	1
University of Northern Colorado	1
Norwich University	1
University of Notre Dame	1
Nova Southeastern University	1
Pace University, New York City	3
Pennsylvania State University, University Park	2
Plymouth State University	2
Pratt Institute	2
Providence College	3

	Purdue University	1	
	Quinnipiac University	19	
	Regis College	1	
	Rensselaer Polytechnic Institute	6	
, è	Rhode Island College	1	
	Rhode Island School of Design	1	
	University of Rhode Island	17	
	University of Richmond	1	
	Rivier University	1	
	Rochester Institute of Technology	6	
	University of Rochester	2	
	Roger Williams University	16	
	Rutgers, The State University of New Jersey at New		
	Brunswick	1	
	Sacred Heart University	13	
	Sage College of Albany	2	
	Saint Anselm College	6	
	Saint Michael's College	3	
	The College of Saint Rose	2	
	Salem State University	3	
	Salisbury University	1	
	Salve Regina University	5	
	San Francisco Art Institute	1	
	School of the Art Institute of Chicago	1	
	Seton Hall University	1	
	Siena College	5	
	Skidmore College	1	
	University of South Carolina	1	
	University of South Florida, Tampa	2	
	Southern Connecticut State University	14	
	University of Southern Maine	1	
	Southern Vermont College	1	
	Springfield College	6	
	St. John's University - Queens Campus	3	
	State University of New York at Albany	2	
	Stonehill College	10	
	Stony Brook University	3	
	Suffolk University	5	
	SUNY Fredonia	1	
	Swarthmore College	1	
	Sweet Briar College	1	
	Syracuse University	4	
	Temple University	1	
	Towson University	2	
	Tufts University	1	

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Tunxis Community College	1	
United States Army	2	
Universal Technical Institute	2	
University of Michigan - Ross School of Business	1	
University of St. Joseph	2	
Ursinus College	1	
Utah State University	1	
Utica College	2	
Vassar College	1	
University of Vermont	9	
University of Virginia	1	
Wentworth Institute of Technology	3	
West Virginia University	4	
Western Connecticut State University	9	
Western New England University	15	
Westfield State University	2	
Wheaton College MA	1	
Widener University	1	
Wilbraham & Monson Academy	1	
College of William and Mary	1 .	
Worcester Polytechnic Institute	2	
Worcester State University	1	
University of Wyoming	1	

TOLLAND HIGH SCHOOL CLASS of 2013

SAT REASONING TEST SCORES

CRITICAL READING MEAN - 532

MATH MEAN - 550

WRITING MEAN - 540

80% of the graduating seniors participated in the testing. (194 students reporting scores – 244 total graduates)

Comparison to State and National Means

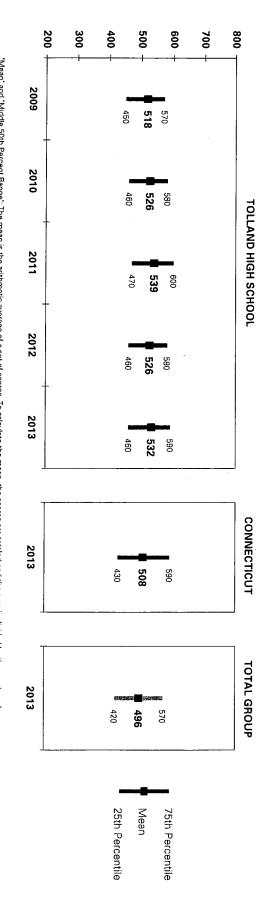
	Critical Reading Mean	Math Mean	Writing Mean
Tolland High School	532	550	540
СТ	508	512	512
Total Group (formerly known as National)	496	514	488

The SAT scores for the Class of 2013 showed gains in all three areas as compared to the Class of 2011. The Critical Reading score improved by six points, and the Writing score by seven points.

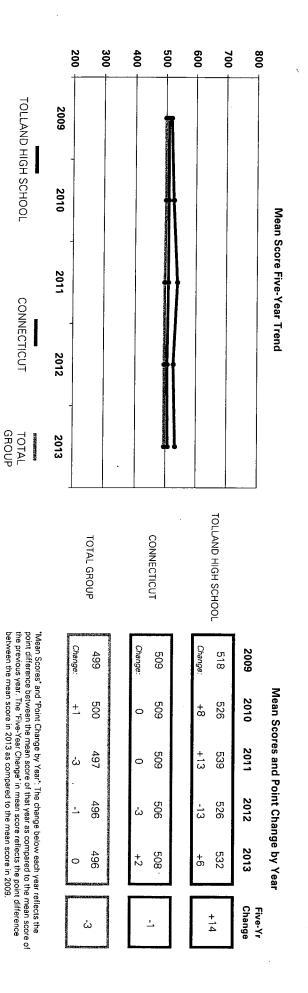
Tolland High School graduates continue to perform well above state and total group averages in all three measured areas.



SAT® Takers: Critical Reading Mean Scores and Middle 50th Percent Range



Mean and *Middle 50th Percent Range*: The mean is the arithmetic average of a set of scores. To calculate the mean, the scores are totaled and the sum is divided by the number of scores. Extreme scores on the high or low end of the distribution may skew the mean in smaller sets of scores. The middle 50th percent range shows the score range between the 25th and 75th percentiles.



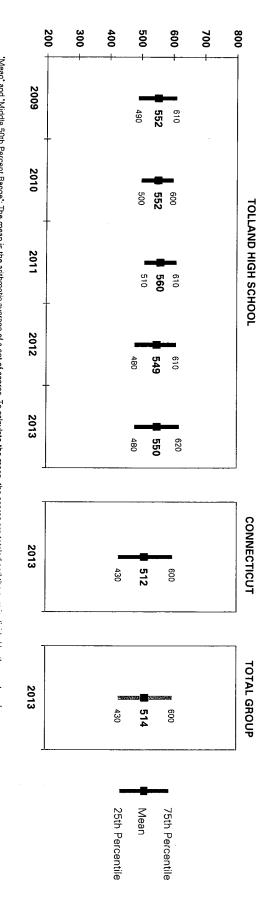
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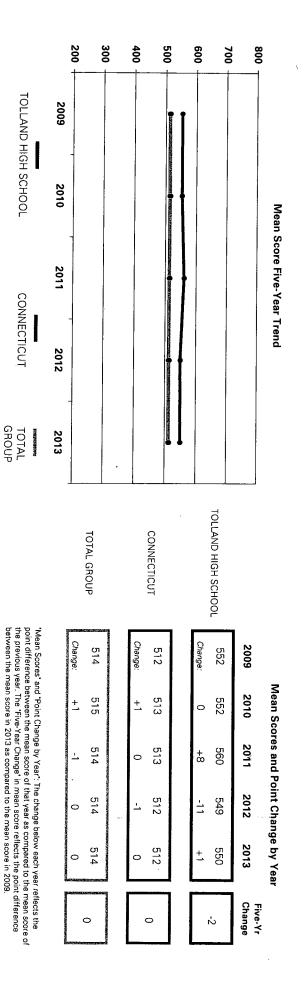
TOTAL GROUP



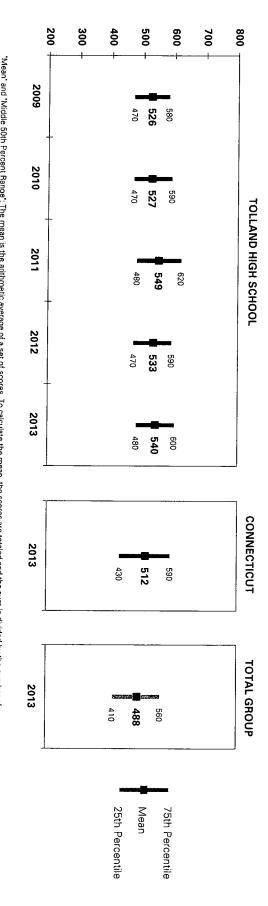
SAT Takers: Mathematics Mean Scores and Middle 50th Percent Range



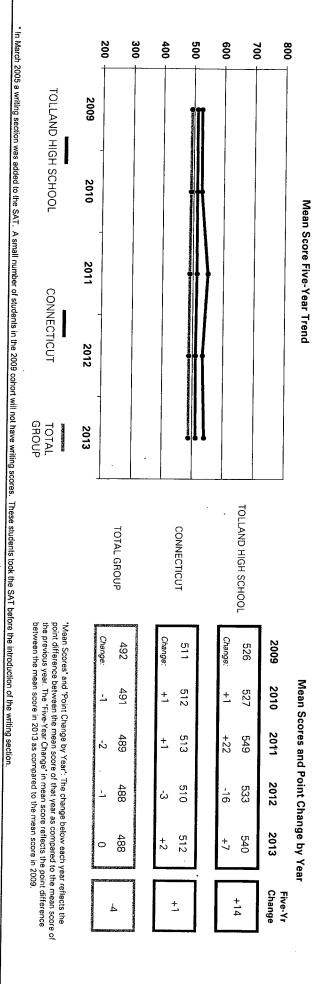
'Mean' and 'Middle 50th Percent Range': The mean is the arithmetic average of a set of scores. To calculate the mean, the scores are totaled and the sum is divided by the number of scores. Extreme scores on the high or low end of the distribution may skew the mean in smaller sets of scores. The middle 50th percent range shows the score range between the 25th and 75th percentiles.



SAT Takers: Writing Mean Scores and Middle 50th Percent Range*



"Mean" and "Middle 50th Percent Range": The mean is the arithmetic average of a set of scores. To calculate the mean, the scores are totaled and the sum is divided by the number of scores. Extreme scores on the high or low end of the distribution may skew the mean in smaller sets of scores. The middle 50th percent range shows the score range between the 25th and 75th percentiles.



TOLLAND HIGH SCHOOL STUDENTS EARNING COLLEGE CREDIT

ADVANCED PLACEMENT TESTING SPRING, 2013

NUMBER OF TESTS TAKEN:

89

NUMBER OF STUDENTS TESTING:

79

% OF SCORES OF 3 OR BETTER:

82%

AP tests are graded on a scale from one to five (with 5 being best). Scores of three or better are generally accepted by colleges to earn college credit.

The following tests were administered in May 2013: Biology, Calculus, Chemistry, English Language, English Literature, European History, Psychology, Studio Art and U.S. History. Although we do not offer AP classes in Chemistry, Psychology or U.S. History, students prepare independently and are allowed to take the exams.

The total number of tests taken and number of students participating both showed decreases from 2012. Tolland High School does not require students enrolled in AP classes to take the AP exam. Students are taking advantage of the challenge of AP courses and are exposed to the increased academic rigor of these courses.

UCONN HIGH SCHOOL EARLY COLLEGE EXPERIENCE PROGRAM

In addition to earning college credit through the Advanced Placement program, students in Chemistry and Physics can earn UCONN credit through the UCONN Early College Experience program.

These courses must follow the UCONN curriculum, and administer UCONN mid-term and final exams. Students pay a fee to participate in this program (\$25/credit). UCONN awards credit for successful course completion. UCONN credits are transferable to most four-year universities.

In 2012-2013, THS students earned the following credit:

Physics:

6 students earned 4 credits, 17 students earned 8 credits

Chemistry:

6 students earned 4 credits, 13 students earned 8 credits

TO: Members of Board of Education

FROM: William D. Guzman

DATE: September 25, 2013

SUBJECT: School Facility Utilization and Assessment Study

Attached for your information is the announcement of the first of three public workshops to be conducted by DRA (Drummey Rosane Anderson) architects as part of their school utilization and assessment analysis. Mr. James Barnett of DRA will facilitate these workshops. As noted, the second workshop is scheduled for Thursday, November 7 and the third scheduled for Thursday, December 12.

WDG:ca

Tolland Public Schools

School Facility Utilization & Assessment Study Public Workshop

Number 1 of 3

THURSDAY -- OCTOBER 3, 2013 7:00 to 8:30 p.m. Tolland Middle School Cafeteria 1 Falcon Way

The Tolland Board of Education invites you to participate in a series of community workshops regarding the development of a facility plan for our District's schools. The first workshop will be held on **Thursday, October 3, 2013** in the cafeteria at the Tolland Middle School from 7:00 to 8:30 p.m.

The Board has selected Drummey Rosane Anderson, Inc. ("DRA") to develop the School Facility Utilization & Assessment Study. DRA has already conducted building evaluations prior to meeting with town residents at the community workshops. They will be meeting with school staff to conduct programming and educational planning meetings throughout the fall. The first workshop will focus on gathering community input. DRA will hold subsequent workshops to identify possible alternatives for our schools and will then shape specific recommendations for Board of Education consideration. The workshop schedule is:

Thursday, October 3 – LISTENING: Gathering community input
Thursday, November 7 – ALTERNATIVES: Understanding the options
Thursday, December 12 – SHAPING RECOMMENDATIONS for Board consideration

DRA's study will consider the broadest range of options and possibilities to address the needs of Tolland's school system.

At the first of three proposed workshops, we are seeking your attendance and participation. You are invited to join us, along with your thoughts, ideas and suggestions.

WORKSHOP AGENDA

7:00 - 7:10	Informational Displays
7:10 - 7:15	Welcome
7:15 - 7:20	Facility Plan Overview
7:20 - 7:35	Workshop Overview
7:35 - 8:10	Breakout Sessions
8:10 - 8:25	Re-Group / Re-Cap
8:25 - 8:30	Concluding Comments

Frequently Asked Questions

I've attended previous Board of Education meetings about our school system. Why do I need to attend this meeting?

Your knowledge, understanding, and input are welcome and needed in this process. This is one of the key issues facing our community; there are many issues and options to explore. We hope that you will choose to continue to participate in this process.

I see there are three different community workshops being scheduled over the next two months. Should I attend all three workshops?

Yes. The focus of each workshop is different. The purpose of the October 3rd workshop will be to **listen** to citizens and obtain community input. On November 7th, the focus will be on taking information from the previous workshop and developing possible **alternatives** for the strategic plan. Finally, the workshop on December 12th will focus on the specific **recommendations** that may be proposed to the Board of Education. Workshops will build on each other.

What specific topic will be discussed at this first community workshop?

Concurrent breakout sessions will collect community input on the topics of:

- "Containers" the physical facilities
- "Contents" contemporary educational programming
- "Currents" Tolland's trends, including demographics and enrollments
- "Children/students" focusing on the issues and needs of students

What will be done with the results of this workshop?

DRA will use community input to shape options and recommendations that they will present to the Board of Education.

Has the Board of Education made any decisions about the future of the schools?

The Board of Education has made no decisions about the strategic plan for the schools. All options and ideas are being considered.

When will the Board of Education act on DRA's strategic plan recommendations?

The current timeline calls for DRA's recommendations to be presented to the Board of Education following the study conclusion early in 2014.

I have ideas about what's important for our schools. How can I share those ideas with DRA and the Board of Education?

Attend the October 3rd community workshop! If you are unable to attend in person, please send your comments to feedback@tolland.k12.ct.us.

TO: Members of Board of Education

FROM: William D. Guzman

DATE: September 25, 2013

SUBJECT: 2014/2015 Budget Discussion

At the September 11, 2013 Board of Education meeting, members had an initial discussion relative to the parameters of setting the 2014/2015 school district budget. Specifically, members discussed whether to direct the Superintendent to develop the 2014/2015 budget on the assumption of a 2% increase. This item is on the agenda in order to continue that discussion.

WDG:ca

41			October 2013			P
Mon	Tue	Wed	Thu	Fri	Sat	Sun
Sep 30 PTO Lyman Pie Sale Dates	Oct 1 Kindergarten Open House 6:15-6:45 (AM K) 7:00-7:30 (PM K)	2	Grade 2 Curriculum Night 6:30-7:30PM	4	5 Cider Mill at Crandall Park	6
7 PTO Meeting at TIS	8	9	10	11 Lyman Pie Orders are due!	12	13
14 Columbus Day (NO SCHOOL)	15 Teacher Inservice Day (NO SCHOOL)	16 Meadow Farms Pick Up	17	18	19	20
21 PTO Art to Remember Sale Dates	22	23 Teacher Inservice Day (HALF DAY)	24	25	26	27
28 Art to Remember Orders are due!	29	30 Staff Appreciation at BGP & TIS	31	Nov 1	2	3

44		Salah di galagin kan Ilangga <u>a R</u> a	October 2013			F
Mon	Tue	Wed	Thu	Fri	Sat	Sun
Sep 30	Oct 1	2 TIS - Grade 4 Curriculum Night	3	4	5 - Cider Mill Road Race	6
7 TEPTO meeting at TIS	8	9 TIS - Grade 5 Curriculum Night	10	11 TEPTO Lyman Pie Orders Due	12	13
14 Columbus Day - No School	Teacher Inservice Day - No School	16 TEPTO Meadow Farms Order Pick Up at BGP	17	18	19	20
21 TEPTO Art to Remember Fundraiser Starts	22	23 TIS Half Day - 1:20 Dismissal	24	25	26	27
28 TEPTO Art to Remember Orders Due	29	30	31	Nov 1	2	3

41			H			
Mon	Tue	Wed	Thu	Fri	Sat	Sun
Sep 30 Student Govt. Girls' Soccer Practice Student Council Art Club School Store More events	Oct 1 Yearbook Club Beginning Jazz Band Writing Club XC Practice More events	Breakfast with the Principal Girls' Soccer Practice XC Practice Boys' Soccer Training	Lifetouch Picture Day Thurs. Jazz Band XC Practice Soccer vs. Berlin, B - H, G -	XC Practice Boys' Soccer Training	5	6
7 Falcon News Club Student Council Art Club School Store More events	Yearbook Club Beginning Jazz Band Writing Club XC Practice More events	XC Practice Boys' Soccer Training	Girls' Soccer Practice Thurs. Jazz Band XC Practice Boys' Soccer Training	11 Girls' Soccer Practice XC Practice	12	13
14 Columbus Day - No School Student Council Art Club XC Practice Boys' Soccer Training	15 Teacher In- Service Day - No School Beginning Jazz Band Writing Club More events	16 XC Practice Soccer vs. RHAM	17 Girls' Soccer Practice Thurs. Jazz Band XC Practice Boys' Soccer Training	18 Girls' Soccer Practice XC Practice Pumpkin Festival	19	20
21 Student Govt. Falcon News Club Girls' Soccer Practice Student Council More events	22 Yearbook Club Beginning Jazz Band Writing Club XC Practice Soccer vs. RHAM	23 12:30 Dismissal Teacher In- Service XC Practice Boys' Soccer Training	Girls' Soccer Practice Thurs. Jazz Band XC Practice Boys' Soccer Training	25 XC Practice Soccer vs. VCMS B - A, G - H Student Council Dance	26	27
28 Student Govt. Falcon News Club Student Council Art Club More events	Yearbook Club Girls' Soccer Practice Beginning Jazz Band Writing Club More events	30 XC Practice Boys' Soccer Training	31 Thurs. Jazz Band XC Practice	Nov 1 Quarter Ends XC Practice	2	3

41			October 2013	.]	•	
Mon	Tue	Wed	Thu	Fri	Sat	Sun
Sep 30 Spirit Week Senior Portraits	Oct 1 Spirit Week Senior Portraits	Spirit Week Senior Portraits C.L. Meeting	Spirit Week Senior Portraits	4 Spirit Week Pep Rally	Homecoming Dance	6
7 Yearbook Sales PLC Meeting	8 Yearbook Sales	9 Yearbook Sales	10 Yearbook Sales	11 Yearbook Sales	12	13
14 Columbus Day - No School	15 In-Service No School	16	17	18	19 PSAT Test - THS	20
21 Staff & Student ID Retakes Class of 2014 Dues Collection More events	22 Class of 2014 Dues Collection	23 Class of 2014 Dues Collection Half Day - Teacher In- Service	24 Class of 2014 Dues Collection Music Concert	25 Class of 2014 Dues Collection	26	27
28 2015, 2016, 2017 Class Dues Collection	29 2015, 2016, 2017 Class Dues Collection End of 1st Quarter	30 2015, 2016, 2017 Class Dues Collection Two Hour Late Start	31 2015, 2016, 2017 Class Dues Collection	Nov 1 2015, 2016, 2017 Class Dues Collection	2	3 Daylight Savings

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM SEPTEMBER 10, 2013 – 7:30 P.M.



MEMBERS PRESENT: Jack Scavone, Chairman; Richard Field, Vice-Chair; George Baker; Josh Freeman; Mark Gill; Jan Rubino and Benjamin Stanford

MEMBERS ABSENT: None.

OTHERS PRESENT: Steven Werbner, Town Manager; Lisa Hancock, Director of Finance and Records; Michael Wilkinson, Director of Administration Services

- 1. CALL TO ORDER: Jack Scavone called the meeting to order at 7:30 p.m.
- 2. **PLEDGE OF ALLEGIANCE:** Recited.
- 3. **MOMENT OF SILENCE:** Observed.
- 4. **PROCLAMATIONS:** Declaring September 19, 2013 "No Texting While Driving Day"

Jack Scavone read the following Proclamation:



September 19, 2013
"No Texting While Driving Day"

Whereas texting has become the way many people communicate today, which means some people are doing it at the worst possible time - while driving, and

Whereas texting while driving is involved in over 100,000 motor vehicle crashes each year, often causing injuries and deaths, and

Whereas those who text while driving are 23 times more likely to be involved in some type of safety critical event as compared to those drivers who don't text while they drive, and

Whereas in 2009 AT&T launched the public awareness campaign "It Can Wait" to educate the public about the dangers of texting while driving by encouraging consumers to take the personal pledge not to text while driving, and

Now, therefore be it proclaimed, that the Town of Tolland designates September 19, 2013 as "No Texting While Driving Day" to focus attention on the dangers of texting while driving, and

Be it further proclaimed that the members of the Tolland Town Council have taken the personal pledge to not text and drive, support efforts to raise public awareness about the dangers of texting while driving and encourage others to take the pledge not to text and drive.

5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (on any subject within the jurisdiction of the Town Council) (2 minute limit): None.

6. **PUBLIC HEARING ITEMS:**

6.1 Consideration of a resolution making an appropriation of \$130,499 from the Emergency Storm Fund's fund balance to allocate the funds approved by FEMA for actual costs from Storm NEMO (February 2013 Blizzard) and to appropriate funds for future Board of Education emergency reserves.

Mr. Werbner commented that these are reimbursements that we have received from FEMA for costs incurred during the last year's winter storms. We did set up a storm account, which we had depleted based upon the severity of the storms. This will replenish that account, and hopefully we won't have to use it in the upcoming fiscal year. It will put us in a good position as we enter the hurricane and winter season.

Josh Freeman motioned to open the public hearing; Seconded by Ben Stanford. All in favor. None opposed.

A straw poll was conducted of all those in favor of this resolution: 3 in favor, 0 opposed.

Josh Freeman moved to close the public hearing; Seconded by Mark Gill. All in favor. None opposed.

Rick Field read the following resolution:

NOW, THEREFORE, BE IT RESOLVED by the Tolland Town Council that it hereby approves an appropriation of \$130,499 for the FEMA reimbursement to cover Storm NEMO (February 2013 Blizzard) expenditures and future emergency storm needs as outlined in the Emergency Storm Fund Ordinance. Of this amount \$17,336 will be appropriated to a separate Board of Education Storm reserve account within the Emergency Storm Fund for future emergency storm needs as requested by the Superintendent of Schools to the Town Manager.

Seconded by Josh Freeman.

Ms. Rubino commended the staff on the work they performed in order to get this put together. All their efforts in getting this money back were amazing. The rest of the Council members agreed.

All in favor. None opposed.

7a. **REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL:** Mr. Freeman commented that there was a very productive sign meeting with the PZC and EDC. Out of the meeting came the desire to have more joint meetings between those two bodies. There were a lot of projects defined as next steps for both Commissions. People are thinking forward.

Mr. Freeman updated on a CCM webinar that he attended with Mr. Scavone. It had to do with the solar virtual net metering. You can have up to a 1 megawatt system of solar. You just need a piece of land, or a building to put it on. If we are interested in proceeding, we need to get the information to CCM. They will check out what the site is like and see if it is a good candidate. Mr. Freeman believes at least 3 acres would be needed. Mr. Scavone added that CCM does everything, although there is a fee involved based on the system size. The fee in the scope of things is small dollars. At this point, they are saying there could be a 30% savings per year, and it would be a locked in rate. Mr. Scavone said they have a process and product that is ready to be deployed. It is not a 'what if' situation. Mr. Freeman said we've already expressed an interest.

- 7b. **REPORTS OF TOWN COUNCIL LIAISONS:** Mr. Clark updated that the BOE meeting will be tomorrow night. There will be a presentation for Teacher of the Year and Paraprofessional of the Year. There are no action items on the agenda.
- 8. NEW BUSINESS (ACTION/DISCUSSION ITEMS):
 - 8.1 Appointments to vacancies on various municipal boards/commissions: None.
- 9. OLD BUSINESS (ACTION/DISCUSSION ITEMS): None.
- 10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED**THE 1ST MEETING OF THE MONTH ONLY): Mr. Werbner updated on the activities that will be occurring on September 20th for the opening of the artificial turf at the high school. The festivities will commence at 5:00 p.m. with food and entertainment. Around 5:50 p.m., the formal ceremony process will take place, featuring the Lt. Governor. At 6:20 p.m., the coin toss will take place, and the football game will start at 6:30 p.m. Celebrate Tolland will occur on the 21st behind the town hall from 10 a.m. 3 p.m., and the Green will house a craft fair and the farmer's market. Mr. Field is hopeful that the community will come out on the 20th.

11. ADOPTION OF MINUTES

11.1 August 27, 2013 Meeting Minutes: Rick Field moved to adopt the minutes; Seconded by Jan Rubino. All in favor. None opposed.

12. CORRESPONDENCE TO COUNCIL:

- 12.1 Letter from the Tolland Agricultural Center inviting the members to an event on September 28, 2013 @ 4 p.m.
- 12.2 All members received an invite to the celebration on September 20th.
- 13. **COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS:** Mr. Freeman congratulated Ms. Hancock, Mr. Werbner and the rest of the staff involved with the ESCO funding. Mr. Werbner advised that originally there was be a cash contribution from the town for the ESCO project. Through some great work of Ms. Hancock, financial advisors and others, TD North Bank came in with a fantastic rate, and turned a negative cash balance into a positive cash balance. So, there will be no contribution required from the town.
- 14. **PUBLIC LISTED PARTICIPATION** (on any subject within the jurisdiction of the Town Council) (3 minute limit): None.
- 15. EXECUTIVE SESSION

Rick Field motioned to go into Executive Session at 7:50 p.m., thus ending the Regular Meeting of the Town Council; Seconded by George Baker. All in favor. None opposed.

- 15.1 Executive Session to discuss a personnel matter.
- 16. **ADJOURNMENT:** Rick Field moved to adjourn the meeting; Seconded by Mark Gill at 8:04 p.m. All were in favor.

× 1 0 11 01 1	
Jack Scavone, Council Chair	
Jack Deavone, Council Chan	

----- Forwarded message -----

From: Bourque, Sarah < bourque@ctserc.org >

Date: Wed, Sep 18, 2013 at 9:10 AM Subject: Smarter Lunchrooms pictures

To: "TOLLAND (aharned@tolland.k12.ct.us)" <aharned@tolland.k12.ct.us>

Good Morning Abby,

I hope your school year is off to a smooth start. I am reaching out to you because Susan Fiore and I, under the USDA's Team Nutrition Grant we co-coordinate, are interested in working with your schools to capture pictures of your lunch and breakfast program. We would like to capture pictures of the set-up serving line, plated meals, staff serving/interacting with students, and students eating lunch. These pictures would be incorporated into our trainings and used as exemplary models for the rest of the state. I am reaching out to you specifically because of the wonderful reputation you have as having one of the best lunch programs in CT.

Some information on the logistics of the picture-taking process:

I would be the one coming to the schools with SERC's photographer, TJ Jones, to take professional pictures. TJ and I are both available **September 26**th to come out. Unfortunately, we need to have these pictures taken before the end of September due to the grant ending. Please let me know if you are interested in having us come take pictures on this day.

We would like to come to an elementary and high school, ideally before and after lunch service (get pictures of the serving line before, the beginning of meal service, and pictures of a select group of students eating at the end of lunch).

We have release forms and parent letters for any students who are included in the pictures.

Thanks and I look forward to hearing from you!

Sarah Bourque, M.S., R.D.

Consultant

State Education Resource Center

25 Industrial Park Rd.

Middletown, CT 06457

(860) 632-1485 ext. 381

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