

Meeting Minutes

School Building Committee Tolland Middle School Partial Roof Replacement Project June 10, 2020 9am to 9:30am

Members:

Peter Sztaba, Facilities Director, Tolland Public Schools
Scott Lappen, Director of Public Works, Town of Tolland
Beverly Bellody, Director of Human Services, Town of Tolland

- A. Zoom meeting called to order by Pete Sztaba, Chair at 9am. Through roll call, present for the Committee are Peter Sztaba, Beverly Bellody and Scott Lappen. There are (2) public attendees**
- B. At 9:02am, Pete Sztaba motions to approve the Meeting Minutes from SBC Meeting November 20, 2019. Beverly Bellody seconds. All in favor, motion passes.**
- C. At 9:03am, Pete Sztaba motions to approve Silktown Roofing Inc., AIA Application #1 for payment dated 6/4/2020 for \$13,996.35. Scott Lappen seconds. All in favor, motion passes.**
- D. At 9:05am, Pete Sztaba motion to approve Silktown Roofing Inc., AIA Application #2 for payment dated 6/4/2020 in the amount of \$964,678.65. Beverly Bellody seconds. All in favor, motion passes.**
- E. At 9:06am, Pete Sztaba motions to approve PM Resources LLC invoice # 101, dated June 1, 2020 in the amount of \$6,230.55. Scott Lappen seconds. All in favor, motion passes.**
- F. At 9:07am, Pete Sztaba motions to approve the Fuss & O'Neill Project Monitoring Services Contract for Environmental and Asbestos Management of the roof project dated 3/16/2020 with a total estimated cost of \$8,550.00. Beverly Bellody seconds. All in favor, motion passes.**
- G. At 9:09am, Roger LaFleur from PM Resources LLC(Consultant) gives a construction update to the Committee. He states that the current ripping of the roof and installation of the base layer including the insulation is about 70% complete. In discussions with Silktown Roofing Inc., he expects that all ripping and installation of the base layer should be fully complete on or about June 20th. Once the base layer is**

installed he also expects Silktown Roofing to deploy (2) work crews to install the cap layer with substantial roof completion including flashing to occur at the end of July. Pete Sztaba inquires about the status of the skylights. The Consultant and the Architect did not hear anything. No issues of concern have been reported from the job-site.

- H. For future business, Pete Sztaba mentions that he will be submitting for reimbursement to the OSCGR for the initial invoices submitted by Silktown Roofing, Inc, as well as prior invoices received to date for the Architect, Consultant, and Environmental Services contractor.
- I. At 9:18am, Pete Sztaba motion to adjourn the meeting. Scott Lappen seconds. All in favor, meeting adjourns at 9:18am.

Respectfully Submitted,



Peter Sztaba
Chair, School Building Committee
Facilities Director, Tolland Public Schools