

BUDGET SCHEDULE – 2010 – 2011

TARGETED TIMELINES

November 5, 2009 (Thursday)	Capital Improvement Plan data for Department Heads and Boards & Commissions submitted to Manager
November 12, 2009 (Thursday)	Capital Budget Review Committee meeting
Week of Dec. 21, 2009	Manager submits Capital Improvement Plan Draft to Council (by January 6 per Charter requirement)
January 11, 2010 (Monday)	Department Heads submit Budget to Manager (by Feb. 21 per Charter requirement)
February 11, 2010 (Thursday)	Board of Education submit Budget to Manager (by Feb. 21 per Charter requirement)
February 25, 2010 (Thursday)	Capital Budget Public Hearing – Council Room – 7:30 p.m.
March 4, 2010 (Thursday)	Manager convenes joint meeting between Council and Board of Education (by April 11 per Charter requirement) – THS Library – 7:30 p.m.
March 16, 2010 (Tuesday)	Manager submits Budget to Council (by March 27 per Charter requirement)
March 18, 2010 (Thursday)	Advertise Public Hearing
March 18, 2010 (Thursday)	Mgr. discusses Budget w/Council–Council Room – 7:30 p.m.
March 22, 2010 (Monday)	Mgr. discusses Budget w/Council–Council Room – 7:30 p.m.
March 25, 2010 (Thursday)	Mgr. discusses Budget w/Council–Council Room – 7:30 p.m.
March 31, 2010 (Wednesday)	<u>PUBLIC HEARING</u> on Manager’s Recommended Budget: Board of Education, Town Government, Capital Improvement Plan – Tolland Middle School Auditorium – 7:30 p.m.
April 5, 2010 (Monday)	Council Discussion – Budget finalized – Council Room – 7:30 p.m.
April 15, 2010 (Thursday)	Advertise Budget
April 27, 2010 (Tuesday)	<u>ANNUAL BUDGET PRESENTATION MEETING</u> – High School Auditorium – 7:30 p.m.
May 4, 2010 (Tuesday)	Annual Budget Referendum
By May 13, 2010 (Thursday)	Council Establish Mill Rate upon referendum adoption